

Manalapan Police Department

600 South Ocean Boulevard
Manalapan, Florida 33462-3398

Phone 561-585-4030

Fax 561-585-9498

APPLICATION FOR EXTRA DUTY EMPLOYMENT REQUEST

Completion of this application is required to employ the extra-duty services of Police Officer(s). The requested number of Police Officers shall provide police duties in addition to those generally provided to the public. It is understood that this is a **NON-BINDING** agreement. A **minimum of five (5) days notice** is desired prior to the service commencement. Payment **PRIOR TO THE START** of these services is required by **CHECK** or **MONEY ORDER** made payable to the **TOWN OF MANALAPAN**.

THERE IS A FOUR (4) HOUR MINIMUM PER EACH POLICE OFFICER/VEHICLE

Rate per hour for each officer ***** \$ 40.16

Rate per hour for vehicle (running or parked) ***** \$ 5.00

APPLICANT NAME/COMPANY NAME _____

ADDRESS _____

ADDRESS OF EVENT _____

TYPE OF EVENT _____

TELEPHONE _____ EMAIL ADDRESS _____

SERVICES REQUIRED

Starting Date/Time _____ Ending Date/Time _____

Name of Group and Activity plus Services Requested _____

Estimated Attendance _____ Alcoholic Beverages Served (Y/N) _____ If yes, what type? _____

Valet used? (Y/N) _____ If yes, company name _____

Parking plan approved? (Y/N) _____ On-site contact name/phone _____

Print Applicant's Name

Applicant's Signature

Date

Approved by the Extra Duty Employment Supervisor on _____
Date Signature

Approved by the Chief of Police on _____
Date Signature