



# Town of Manalapan

Building Department • 600 South Ocean Blvd., Manalapan, FL 33462

Website: [www.manalapan.org](http://www.manalapan.org) • Phone: 561-585-9477 • Fax: 561-585-9498

[ ] New

[ ] Renew

NAME OF BUSINESS: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP CODE: \_\_\_\_\_

OFFICE TELEPHONE NO.: \_\_\_\_\_ CELL NO.: \_\_\_\_\_

FAX NO.: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

**FOR CONTRACTORS ONLY:** Please list individuals that may sign for permits other than the qualifier, a notarized letter may be required:

\_\_\_\_\_

---

## QUALIFIER INFORMATION:

NAME OF QUALIFIER: \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP CODE: \_\_\_\_\_

OFFICE TELEPHONE NO.: \_\_\_\_\_ CELL NO.: \_\_\_\_\_

FAX NO.: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

---

## PLEASE INCLUDE COPIES OF THE FOLLOWING DOCUMENTS IF YOU ARE **STATE LICENSED**:

\_\_\_ If Securing Registration with Decals by Mail, Enclose A Self-Addressed, Stamped Envelope

\_\_\_ State License (F.S. 489.115) **(No Registration Fee)**

\_\_\_ County Business Tax Receipt

\_\_\_ Liability and Worker's Compensation Certificates of Insurance made out to: the Town of Manalapan

\_\_\_ Worker's Compensation Exemption, if applicable

\_\_\_ Number Of Vehicle Decals \_\_\_\_\_ **(Decals Are Free)**

---

## PLEASE INCLUDE COPIES OF THE FOLLOWING DOCUMENTS IF YOU HAVE A **COUNTY-WIDE RECEIPT**:

\_\_\_ If Securing Registration with Decals by Mail, Enclose A Self-Addressed, Stamped Envelope

\_\_\_ County Business Tax Receipt

\_\_\_ Liability and Worker's Compensation Certificates of Insurance made out to: the Town of Manalapan

\_\_\_ Worker's Compensation Exemption, if applicable

\_\_\_ Number Of Vehicle Decals \_\_\_\_\_ **(Decals Are Free)**

\_\_\_ **\$2.00 Registration Fee** – Payments will not be processed until after October 1st, 2023

---

## PLEASE INCLUDE COPIES OF THE FOLLOWING DOCUMENTS IF YOU HAVE A **COUNTY RECEIPT**:

\_\_\_ If Securing Registration with Decals by Mail, Enclose A Self-Addressed, Stamped Envelope

\_\_\_ County Business Tax Receipt

\_\_\_ Liability and Worker's Compensation Certificates of Insurance made out to: the Town of Manalapan

\_\_\_ Worker's Compensation Exemption, if applicable

\_\_\_ Number Of Vehicle Decals \_\_\_\_\_ **(Decals Are Free)**

\_\_\_ **\$37.00 Registration Fee** – Payments will not be processed until after October 1<sup>st</sup>, 2023

---

## PLEASE MAKE ALL CHECKS OUT TO: THE TOWN OF MANALAPAN

If decals are not being requested, you may email registration paperwork to:  
[Vbotello@manalapan.org](mailto:Vbotello@manalapan.org)

**INCOMPLETE REGISTRATION FORMS WILL NOT BE PROCESSED OR HELD**