



Town of Manalapan
600 s. Ocean Blvd.
Manalapan, Fl. 33462
(561)585-9477 fax (561) 585-9498

CHANGE OF CONTRACTOR REQUEST

Date: _____ Permit No.: _____ Site Address: _____

Section A (Existing Contractor)

Name of Company Relinquishing Permit: _____

Name of Qualifier/Authorized Agent: _____

Signature of Above: _____ Date: _____

Section B (New Contractor)

Name of Company Assuming All Responsibility Under Terms of Permit: _____

Name of Qualifier/Authorized Agent: _____

Signature of Above: _____ Date: _____

Section C (Property Owner)

At the time the contractor relinquishes the permit I, the owner, shall assume total responsibility for the work complete to that date and hold the Town of Manalapan harmless.

I understand that if a separate Notice of Commencement was filed under the name of the contractor being changed, a certified copy of the new Notice of Commencement must be submitted to the Building Department before the work may continue.

Property Owner's Signature _____

Print Name _____

Notary:

State of Florida, County of Palm Beach

Sworn and Affirmed and Signed in my presence, this _____ day of _____, 20 _____

Notary Seal: _____ Notary Signature: _____

****There is a \$75 fee for Change of Contractor / Permit Transfer. Check No. _____**

Approved by Building Official: _____ Date: _____