



**TOWN OF MANALAPAN
HOME BASED BUSINESS TAX AFFIDAVIT**



BEFORE ME, the undersigned authority, personally appeared _____
(Applicant Name, please print)

And being duly sworn and deposed, says as follows:

1. The name and nature of my business is:

2. My residence address is:

3. Phone Number (Home and/or Cell):

4. Total Square Footage of residence: _____ Square Footage to be occupied by business: _____

5. I am the applicant for which application is being made to utilize a **Home Address** as the business address for a Town of Manalapan Business Tax Receipt.

I agree to the following conditions:

Initial

_____ Only members of the immediate family permanently residing in the dwelling shall be employed in the home occupation. In addition, a total of up to two employees or independent contractors not residing within the dwelling may also work at the home occupation.

_____ No alteration of the exterior character or appearance of the dwelling shall occur before obtaining the requisite approval from the Architectural Commission or Town Commission as provided in Chapter 152, Town Code.

_____ The home occupation shall be conducted entirely within the dwelling. Retail transactions may only be conducted within the dwelling. Incidental business uses or activities may occur at the property.

_____ The home occupation shall comply with all applicable off-street and on-street parking regulations as provided within Chapters 72 & 151, Town Code.

_____ The home occupation shall not require any additional parking beyond that required to be provided within the dwelling's residential district as set forth in Chapter 151, Town Code.

_____ There shall be no advertising, display, or external evidence of a home occupation on the dwelling's premises, other than those signs permitted for similarly-zoned dwellings. See also Chapter 158, Town Code.

I hereby affirm that I have read **Section 151.576 of the Town of Manalapan Code of Ordinance** pertaining to home-based business, and understand the restrictions and limitations placed upon my home-based business by the provisions therein. At any time if there is a complaint of non-compliance against the property address in regards to the home business, I understand that the property owner may be subject to Code Enforcement actions. If found in violation, the property owner may be called before a special magistrate hearing which could result in assessed daily fines.

(Initial)

(Signature of Applicant)

Print Name: _____

County of _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20____

(Signature of Notary Public – State of Florida)

Personally Known: _____ OR Produced Identification: _____

Type of Identification Produced: _____