



Town Commission Meeting
Tuesday February 28th, 2024, at 10:00 a.m.

IN ATTENDANCE

TOWN COMMISSION		TOWN STAFF	
Vacant, Mayor	✓	Linda Stumpf, Town Manager	✓
John Deese, Vice Mayor	✓	Eric Marmer, Ass't. Town Manager	✓
Simone Bonutti, Mayor Pro Tem	✓	Carmen Mattox, Chief of Police	✓
Elliot Bonner, Commissioner	✓	Erika Petersen, Town Clerk	✓
Orla Imbesi, Commissioner	✓	Keith Davis, Town Attorney	✓
David Knobel, Commissioner	✓	Trey Nazzaro, Ass't. Town Attorney	✓
Dwight Kulwin, Commissioner	✓	Brent Watson, Water Plant Superintendent	✓

PUBLIC: Luke Denny, Hugh Bruder, and Anne Geggis (Coastal Star)

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Town Commission meeting was called to order at 10:02 a.m.

AGENDA ADDITIONS, DELETIONS OR SUBSTITUTIONS

Town Manager Stumpf announced RA.1 would be postponed until after the Commissioners could have a workshop to discuss the contracts. The Commission agreed to hold a special workshop on Tuesday, March 12th at 10:30 AM.

CONSENT AGENDA

- 1. Minutes December 18, 2023 Town Commission Meeting**
- 2. Police Department Report and Fire/Rescue Response Time Report for December & January**
- 3. Establish the External Auditor Selection Committee**
- 4. RES 01-2024 Update Bank Signature Cards**

Mayor Pro Tem Bonutti made a motion to **approve** the Consent Agenda. Commissioner Bonner seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Bonner, Commissioner Imbesi, and Commissioner Knobel

REGULAR AGENDA

RA. 1 Discussion Regarding Fire Rescue Services - POSTPONED

RA. 2 Town Manager Stumpf's Report

Town Manager Stumpf presented information to the Commissioners about meeting protocols including the 3-minute maximum allotted time for public comments per member of the public. She also notified the Commission about the new acoustical ceiling and wall panels that had been installed in the Chambers. She hoped they would mitigate the echo issues we had been experiencing.

Water Plant: Town Manager Stumpf informed the Commission that Commissioner Knobel had taken a tour of the Water Plant facility and that all of the Commissioners were welcome to take a tour if so desired. She went on to explain that the hydromantic tanks had been drained and cleaned.

Lands End Road Cul de Sac Update: Town Manager Stumpf announced that the project was coming along slower than anticipated but the new pavers had been installed and soon the new landscape plantings would be approved soon.

Code Enforcement: Town Manager Stumpf told the Commissioners that the biggest issue is still construction sites. She directed them to the logs provided on the dais.

Library: Town Manager Stumpf announced that there were 38 people in attendance at the first performance of the lecture season. She noted that yoga was still very popular but book club had not yet begun.

Iguanas: Town Manager Stumpf notified the Commission that it is now iguana breeding season which means they tend to go underground for nesting.

Gas Pump: Town Manager Stumpf explained that Assistant Town Manager Marmer suggested a technology that the Town of Highland Beach uses that is a digital fuel log system called Fluid Secure. The Town had this installed on our gas pump which will make it more secure as it has an integrated camera and automatically logs fuel usage into the cloud-supported platform for easy review. Assistant Town Manager Marmer said he believes this to be a more safe and secure method.

Town Manager Stumpf announced that Assistant Town Manager Marmer has also suggested a new accounting and utility software. She explained that Assistant Town Manager Marmer and Accounting Clerk Ashley Watson were working on implementing this new software called BS&A. She advised the Commission that this would vastly improve efficiency as all of the modules tie in together as opposed to the spreadsheet system that was currently being utilized. Assistant Town Manager Marmer went on to explain that this system will provide real-time budget numbers and spend tracking which will be worth the effort in the short term. This system is expected to take one year to implement fully.

PUBLIC COMMENTS

There were none.

OTHER BUSINESS

Mayor Pro Tem Bonutti asked to add Beach Erosion and trespassing on private beach property as a discussion item to the next Commission meeting agenda.

The Town Commission meeting adjourned at 10:40 a.m.

**These minutes were presented to the Town Commission
on Tuesday March 26, 2024 for approval.**

John Deese, Mayor

Date Signed

Erika Petersen, Town Clerk

Date Signed