



Town Commission Meeting
Tuesday March 28, 2023, at 10:00 a.m.

IN ATTENDANCE

TOWN COMMISSION	TOWN STAFF
Stewart Satter, Mayor √	Linda Stumpf, Town Manager √
John Deese, Vice Mayor √	Carmen Mattox, Chief of Police √
Simone Bonutti, Mayor Pro Tem √	Erika Petersen, Town Clerk √
Richard Granara, Commissioner √	Keith Davis, Town Attorney √
Chauncey Johnstone, Commissioner √	Trey Nazzaro, Ass't. Town Attorney X
Aileen Carlucci, Commissioner √	Brent Watson, Water Plant Superintendent √
Kristin Rosen, Commissioner √	

PUBLIC: Rob Rosen (55 Spoonbill), Henry & Marsha Laufer (1750 SOB), Ron Weissman (1695 LER), Janet & Rob Ridder (104 Evans Ln), Keith Waters, Jean & Mark Cohen (25 Audubon), Robert Murphy (204 Evans Ln), Beverly Murphy (103 Evans Ln), Joe Rechter (107 Evans Ln), Scarlet Amo, and Tim Stepien (Coastal Star)

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Town Commission meeting called to order at 10:00 a.m.

REORGANIZATION

The following commissioners were re-appointed by virtue of no opposition: John Deese Seat #1, Simone Bonutti Seat #3, Kristin Rosen Seat #5, and Stewart Satter #7 (Mayor). Town Clerk Petersen swore them in.

Mayor Satter recommended that John Deese be appointed Vice Mayor and Simone Bonutti be appointed Mayor Pro Tem.

Mayor Satter introduced **Resolution 01-2023**.

Commissioner Carlucci made a motion to **approve Res. 01-2023** naming John Deese as Vice Mayor and Simone Bonutti as Mayor Pro Tem. Commissioner Johnstone seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Granara, Commissioner Johnstone, Commissioner Carlucci, and Commissioner Rosen

Mayor Satter **recommended** the following appointments to the Architectural Commission:

Architectural Commission:

- Seat 1- Sharon Kirkland (**No Change**)
- Seat 2- Cindy McMackin (**Appoint**)
- Seat 3- David Knobel (**Appoint**)
- Seat 4- Ken Ray (**Appoint to Vice Chair**)
- Seat 5- Lisa Munro (**Appoint**)
- Alt. #1- Russel Bernard (**Appoint**)
- Alt. #2- Barbara Appleby (**Appoint**)

Commissioner Rosen made a motion to **approve** the recommendations to the Architectural Commission. Vice Mayor Deese seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Granara, Commissioner Johnstone, Commissioner Carlucci, and Commissioner Rosen

Mayor Satter **recommended** the following appointments to the Building Board of Adjustments & Appeals:

Building Board of Adjustments and Appeals

- Seat 1-Scott Granett (**Re-Appoint**)
- Seat 2- Gregory Bonner (**No Change**)
- Seat 3-Thomas Biggs (**Re-Appoint**)
- Seat 4- Vacant
- Seat 5- Stuart Lepera (**Re-Appoint**)

Mayor Pro Tem Bonutti made a motion to **approve** the recommendations to the Building Board of Adjustments and Appeals. Vice Mayor Deese seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Granara, Commissioner Johnstone, Commissioner Carlucci, and Commissioner Rosen

Orientation was given by Town Attorney Davis.

CONSENT AGENDA:

- 1. Minutes February 28, 2023 Town Commission Meeting**
- 2. Police Department Report and Fire/Rescue Response Time Report for February**
- 3. Update Bank Signature Cards**

Vice Mayor Deese made a motion to **approve** the Consent Agenda. Commissioner Granara seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Granara, Commissioner Johnstone, Commissioner Carlucci, and Commissioner Rosen

REGULAR AGENDA:

RA. 1 Town Manager Stumpf's Report

Code Enforcement Log & Training: Town Manager Stumpf explained code enforcement continues to be active and that we currently have two properties scheduled to go before a special magistrate to levy fines. Staff is working on a training program for the police officers.

COVID update: She explained the numbers were continuing to trend down with new case positivity at only 8.5% in the State.

Intracoastal Crossing Update: Town Manager Stumpf informed the Commission that there were a couple of minor delays to completion. Water Plant Superintendent, Brent Watson, explained that the water department was not satisfied with the testing procedure the contractor was utilizing and they were requesting that they re-sample as well as change out some parts that were not the correct material.

PBA Negotiations: Town Manager Stumpf explained that she has to begin negotiations next month due to the three-year contract coming to a close. She has a meeting scheduled for April 12th with the PBA and the Town's labor attorney. After that there will be a shade meeting with the commissioners and the manager to discuss the negotiations.

Capital Projects Update: Town Manager Stumpf discussed the A1A lift station improvements that Mock Roos presented at last month's meeting. She directed the Commission to the printed CSAs on the dais for the work in the amount of \$80,250.00. Due to the cost being above the threshold of her administrative approval, she asked for a motion to approve the CSA.

Mayor Pro Tem Bonutti made a motion to **approve** the Mock Roos engineering CSA for the A1A lift station improvements in the amount of \$80,250. Commissioner Johnstone seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Granara, Commissioner Johnstone, Commissioner Carlucci, and Commissioner Rosen

Regarding the Lands End Road Cul de Sac project, she explained the drawings presented to the Commission previously have been distributed to several contractors and we are awaiting their bids.

Town Manager Stumpf announced that she plans to have a meeting with a grant writer, Andrea Holtz from Holtz Consulting regarding funding options for the Septic to Sewer project.

Eau Hotel: Town Manager Stumpf told the Commission to expect at next month's meeting an application by the Eau Hotel where they will be presenting new paint colors for the exterior façade of the building.

Library Update: Town Manager Stumpf explained we received several citations during our annual fire inspection at the library. Primarily, the residential stove in the kitchen no longer meets code and it is required to be replaced with a commercial version. This code also applies to Town Hall, therefore staff will be pricing out two new commercial style stoves for our facilities.

Town Manager Stumpf discussed a meeting she had with Commissioner Johnstone and an engineer for La Coquille regarding a large engineering project they plan to undertake to mitigate flooding issues on their site.

She made several other announcements including our shredding event taking place on 3/31/2023, our Zoning Administrator Alice Everard's departure at the end of the month, and Town staff attending Hurricane EOC meetings to prepare for the upcoming season.

PUBLIC COMMENTS

Joe Rechter made comments.

Beverly Murphy made comments.

Scarlet Amo made comments.

OTHER BUSINESS

There was none.

Meeting adjourned at 11:01 a.m.

**These minutes were presented to the Town Commission
on Tuesday April 11, 2023 for approval.**

Stewart Satter, Mayor

Date Signed

Erika Petersen, Town Clerk

Date Signed