



TOWN COMMISSION MEETING

TUESDAY, OCTOBER 24, 2023

10:00 A.M.



**PUBLIC NOTICE/AGENDA
TOWN COMMISSION MEETING
Tuesday October 24th, 2023 at 10:00 a.m.**

Town Commission	Town Staff
Stewart Satter, Mayor _____	Linda Stumpf, Town Manager _____
John Deese, Vice Mayor _____	Carmen Mattox, Chief of Police _____
Simone Bonutti, Mayor Pro Tem _____	Erika Petersen, Town Clerk _____
Richard Granara, Commissioner _____	Keith W. Davis, Town Attorney _____
Chauncey Johnstone, Commissioner _____	Trey Nazzaro, Ass't. Town Attorney _____
Aileen Carlucci, Commissioner _____	Brent Watson, Waterplant Superintendent _____
Kristin Rosen, Commissioner _____	

CALL TO ORDER & PLEDGE OF ALLEGIANCE

AGENDA ADDITIONS, DELETIONS OR SUBSTITUTIONS

MAYOR'S COMMENTS

CONSENT AGENDA:

1. Minutes September 18, 2023 Town Commission Meeting & First Budget Hearing and Minutes September 25, 2023 Town Commission Meeting & Final Budget Hearing
2. Police Department Report and Fire/Rescue Response Time Report for September
3. **RES 8-23** Supporting the proposed One-Cent Sales Surtax to fund local infrastructure projects through 12/31/2036

REGULAR AGENDA:

1. Town Manager Stumpf's Report

PUBLIC COMMENTS

OTHER BUSINESS

ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission, Special Magistrate or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact the Town Clerk at (561) 585-9477 - 600 South Ocean Blvd., Manalapan, FL 33462 - townhall@manalapan.org



TOWN OF MANALAPAN AGENDA ITEM SUMMARY

Meeting Date: October 24, 2023

Agenda Item No.: CA.1

Agenda Item Name: September 18th, 2023 Town Commission Meeting &
First Budget Hearing Minutes &
September 25th, 2023 Town Commission Meeting &
Final Budget Hearing Minutes

ACTION REQUESTED: Discussion ☐ Approval ☒

ATTACHMENT:

- September 18th, 2023 Town Commission Meeting & First Budget Hearing Minutes
- September 25th, 2023 Town Commission Meeting & Final Budget Hearing Minutes



Town Commission Meeting
Monday September 18, 2023, at 4:00 p.m.

IN ATTENDANCE

TOWN COMMISSION		TOWN STAFF	
Stewart Satter, Mayor	Zoom	Linda Stumpf, Town Manager	✓
John Deese, Vice Mayor	✓	Carmen Mattox, Chief of Police	✓
Simone Bonutti, Mayor Pro Tem	✓	Erika Petersen, Town Clerk	✓
Richard Granara, Commissioner	Zoom	Keith Davis, Town Attorney	✓
Chauncey Johnstone, Commissioner	✓	Trey Nazzaro, Ass't. Town Attorney	X
Aileen Carlucci, Commissioner	Zoom	Brent Watson, Water Plant Superintendent	✓
Kristin Rosen, Commissioner	✓		

PUBLIC: Kermit Schilling (GLMC Group), Mei & Tony (Thaikyo), Larry Barszewski (Coastal Star)

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Town Commission meeting called to order at 4:05 p.m.

SPECIAL PRESENTATION:

Senator Bobby Powell gave a legislative update presentation to the Commission.

Vice Mayor Deese commented on the new Form 6 requirement and stated he had reached out to Governor Desantis' office to appeal for reprieve for small, volunteer-based communities. Town Manager Stumpf asked the Senator if he thought this item would come up again on the Senate floor before the end of the year and he answered that he did not expect it to be heard again until March of 2024. Mayor Satter asked Senator Powell what the intention behind this bill was and what actions could be taken to get it reversed. Senator Powell explained he did not vote for the bill, however, he spoke with one of the sponsors and the logic appeared to be transparency of finances for elected officials who vote on budgets. The Senator suggested the Commissioners reach out to various members of the Senate specifically the Senate President and those that pushed for this piece of legislation and appeal for them to amend it to exclude cities under a certain population or for those who don't make a salary.

CONSENT AGENDA:

- 1. Minutes July 24th, 2023 Budget Workshop and July 25th, 2023 Town Commission Meeting**
- 2. Police Department Report and Fire/Rescue Response Time Report for July & August**
- 3. Jag Letter**

Mayor Pro Tem Bonutti made a motion to **approve** the Consent Agenda. Commissioner Johnstone seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

REGULAR AGENDA:

RA. 1 SPR 23-3 & TARC 23-1 – 201 S. Ocean Blvd. – GLMC Group LLC, on behalf of MSKP Plaza Del Mar, LLC and Thaiqyo Restaurant, sought the Town Commission’s approval for a site plan review and Town Commission ARCOM review for improvements to the unit located at 201 S. Ocean Blvd. pursuant to Sections 151.667 (A), 151.669 (A), and 152.21 (E), Town Code. Kermit Schilling from GLMC Group presented the project.

Mayor Pro Tem Bonutti inquired how long the work would take. Mr. Schilling responded it would take about two months and would begin next spring. The Mayor commented the improvements seemed attractive.

Mayor Pro Tem Bonutti made a motion to **approve** the Site Plan Review and the Architectural Review. Commissioner Rosen seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

RA. 2 Town Manager Stumpf’s Report

Iguana Control: Town Manager Stumpf announced Redline Iguana Removal has removed another 11 iguanas from the public areas on Point Manalapan.

Misc.: Town Manager Stumpf announced there was a leak at the library from the toilet, but only the baseboard was really damaged. She also commented on a dead baby sea turtle on A1A. She explained staff had polled neighboring communities regarding performing turtle monitoring instead of relying on the county. Staff had only heard from three communities, with all of those reporting that they use the county.

Town Manager Stumpf commented that the property located at 1460 South Ocean Blvd who received a permit extension from the Town Commission on July 25th, 2023 had made little progress to meet the conditions voted upon. She indicated staff was still following up on this.

Town Manager Stumpf announced that former Manalapan mayor, Peter Blum, who passed away earlier in the year had named the J. Turner Moore Memorial Library as a beneficiary of his estate. She explained that paperwork had been received by the Town this week, however no amount has yet been disclosed.

Capital Projects Update: Town Manager Stumpf announced the Lands End Road Cul de Sac project had a preconstruction meeting earlier in the day. She explained the paver lead time would dictate when the project could get started.

PUBLIC COMMENTS

There was none.

OTHER BUSINESS

There was none.

PUBLIC HEARING:

Consideration of Ordinance #389 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, AMENDING THE MANALAPAN CODE OF ORDINANCES AT CHAPTER 152. BUILDING REGULATIONS. SECTION 152.110. CONSTRUCTION SITE MAINTENANCE AND APPEARANCE. BY ADDING AN ENTIRELY NEW SUBSECTION (O) TO ADOPT REGULATIONS AND PROCEDURES FOR CONTAINING AND MANAGING CONSTRUCTION SITE RUNOFF; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 152. BUILDING REGULATIONS SHALL REMAIN IN FULL FORCE AS PREVIOUSLY ADOPTED.

Mayor Pro Tem Bonutti made a motion to **recommend approval of Ordinance #389** to the Town Commission on second reading. Commissioner Johnstone seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

Consideration of Ordinance #391 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, AMENDING TITLE V: PUBLIC WORKS. AT CHAPTER 51: WATER. BY AMENDING SECTION 51 .16. INSTALLATION REQUIREMENTS. TO PROVIDE FOR INSPECTION OF BACKFLOW PREVENTION DEVICES BY THE TOWN AND BY REQUIRING THE PROPERTY OWNER TO PAY FOR SAID INSPECTIONS THROUGH THE TOWN'S WATER BILLING PROCEDURES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 51. WATER. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Mayor Pro Tem Bonutti made a motion to **recommend approval of Ordinance #391** to the Town Commission on first reading. Vice Mayor Deese seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

The Town Commission meeting adjourned at 5:07 p.m.

FIRST BUDGET HEARING

Town Manager Stumpf called the Town Commission meeting to order at 5:07 P.M.

Town Manager Stumpf announced that the millage rate is 13.35 % higher than the rolled-back rate of 2.6466 mills necessary to fund the budget.

The proposed millage rate is 3.000 mills. The total budget is \$15,487,042 for fiscal year 2023-2024. The general fund budget is \$7,880,344, Library Fund Budget of \$77,000 and the Utility Fund Budget of \$7,529,698 for a total budget of \$15,487,042.

Town Manager Stumpf announced that the specific purpose for the ad valorem revenues are to fund salaries, benefits, fire/rescue, legal service, professional fees and insurances.

Town Manager Stumpf opened the meeting to public comment. There was no comment. The public portion of the meeting was closed.

Commissioner Rosen made a motion to **adopt** the proposed millage rate for fiscal year 2023-2024 to be set at the rate of 3.000 mills. Mayor Pro Tem Bonutti seconded the motion which passed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, Commissioner Rosen and Commissioner Granara via ZOOM as well as Commissioner Carlucci via ZOOM.

Commissioner Johnstone made a motion to **adopt** the tentative budget for the fiscal year 2023-2024 with the General Fund Budget of \$7,880,344, Library Fund Budget of \$77,000 and the Utility Fund Budget of \$7,529,698 for a total budget of \$15,487,042. Vice Mayor Deese seconded the motion which passed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, Commissioner Rosen and Commissioner Granara via ZOOM as well as Commissioner Carlucci via ZOOM.

The next budget hearing is scheduled for September 25th at 5:01 p.m. at Town Hall.

First Budget Hearing was adjourned at 5:11 p.m.

**These minutes were presented to the Town Commission
on Tuesday October 24, 2023 for approval.**

Stewart Satter, Mayor

Date Signed

Erika Petersen, Town Clerk

Date Signed



Town Commission Meeting
Monday September 25, 2023, at 4:30 p.m.

IN ATTENDANCE

TOWN COMMISSION		TOWN STAFF	
Stewart Satter, Mayor	✓	Linda Stumpf, Town Manager	✓
John Deese, Vice Mayor	✓	Carmen Mattox, Chief of Police	✓
Simone Bonutti, Mayor Pro Tem	✓	Erika Petersen, Town Clerk	✓
Richard Granara, Commissioner	Zoom	Keith Davis, Town Attorney	✓
Chauncey Johnstone, Commissioner	✓	Trey Nazzaro, Ass't. Town Attorney	X
Aileen Carlucci, Commissioner	Zoom	Brent Watson, Water Plant Superintendent	✓
Kristin Rosen, Commissioner	✓		

PUBLIC: Larry Barszewski (Coastal Star)

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Town Commission meeting called to order at 4:36 p.m.

SPECIAL PRESENTATION – Sergeant Merritt was promoted to the position of Lieutenant. Chief Mattox made the announcement to the Town Commission.

MAYOR'S COMMENTS – Mayor Satter wanted to discuss Form 6 and the issues it poses to our commission and what can be done. He suggested we hold a workshop regarding Form 6 and Town Attorney Davis offered to do some research and put together a presentation for a workshop.

CONSENT AGENDA

1. RES 5-23 Resilient Florida Grant

Mayor Pro Tem Bonutti made a motion to **approve** the Consent Agenda. Commissioner Johnstone seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

REGULAR AGENDA

There was none.

PUBLIC COMMENTS

There was none.

OTHER BUSINESS

There was none.

PUBLIC HEARING:

Consideration of Ordinance #388 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, AMENDING ITS COMPREHENSIVE DEVELOPMENT PLAN TO ADOPT EVALUATION AND APPRAISAL REVIEW (“EAR”) BASED AMENDMENTS WHICH PROVIDE FOR AN EVALUATION AND FOR PLAN AMENDMENTS DETERMINED TO BE NECESSARY PURSUANT TO THE REQUIREMENTS OF SECTION 163.3191, FLORIDA STATUTES; BY ADOPTING A PRIVATE PROPERTY RIGHTS ELEMENT AND BY AMENDING THE COASTAL MANAGEMENT ELEMENT TO ADDRESS PERILS OF FLOOD, ALL PURSUANT TO THE REQUIREMENTS OF SECTION 163.3184 FLORIDA STATUTES; PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY; PROVIDING A CONFLICTS CLAUSE AND A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Mayor Pro Tem Bonutti made a motion to **recommend approval of Ordinance #388** to the Town Commission on second reading. Commissioner Rosen seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

Consideration of Ordinance #390 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, AMENDING TITLE XI: BUSINESS REGULATIONS. AT CHAPTER 110: BUSINESS TAX AND REGISTRATION. BY AMENDING SECTION 110.12 TO PROVIDE FOR A FIVE (5) PERCENT INCREASE TO THE BUSINESS TAX RATES FOR ALL THE TOWN’S EXISTING BUSINESS TAX CLASSIFICATIONS IN ACCORDANCE WITH STATE LAW; AS DEFINED BY TOWN CODE; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 110. BUSINESS TAX AND REGISTRATION. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED.

Mayor Pro Tem Bonutti made a motion to **recommend approval of Ordinance #390** to the Town Commission on second reading. Commissioner Rosen seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

Consideration of Ordinance #391 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, AMENDING TITLE V: PUBLIC WORKS. AT CHAPTER 51: WATER. BY AMENDING SECTION 51.16. INSTALLATION REQUIREMENTS. TO PROVIDE FOR INSPECTION OF BACKFLOW PREVENTION DEVICES BY THE TOWN AND BY REQUIRING THE PROPERTY OWNER TO PAY FOR SAID INSPECTIONS THROUGH THE TOWN’S WATER BILLING PROCEDURES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 51. WATER. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Commissioner Rosen made a motion to **recommend approval of Ordinance #391** to the Town Commission on second reading. Mayor Pro Tem Bonutti, seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

The Town Commission meeting adjourned at 5:04 p.m.

FINAL BUDGET HEARING

Mayor Satter called the Town Commission meeting to order at 5:07 P.M.

Town Manager Stumpf announced that the millage rate is 13.35 % higher than the rolled-back rate of 2.6466 mills necessary to fund the budget.

The proposed millage rate is 3.000 mills. The total budget is \$15,487,042 for fiscal year 2023-2024. The general fund budget is \$7,880,344, Library Fund Budget of \$77,000 and the Utility Fund Budget of \$7,529,698 for a total budget of \$15,487,042.

Town Manager Stumpf announced that the specific purpose for the ad valorem revenues are to fund salaries, benefits, fire/rescue, legal service, professional fees and insurances.

Mayor Satter opened the meeting to public comment. There was no comment. The public portion of the meeting was closed.

Town Attorney Davis read Resolution 06-2023 by title.

Commissioner Rosen made a motion to **adopt** the proposed millage rate for fiscal year 2023-2024 to be set at the rate of 3.000 mills. Vice Mayor Deese seconded the motion which passed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, Commissioner Rosen and Commissioner Granara via ZOOM as well as Commissioner Carlucci via ZOOM.

Town Attorney Davis read Resolution 07-2023 by title.

Vice Mayor Bonutti made a motion to **adopt** the tentative budget for the fiscal year 2023-2024 with the General Fund Budget of \$7,880,344, Library Fund Budget of \$77,000 and the Utility Fund Budget of \$7,529,698 for a total budget of \$15,487,042. Commissioner Johnstone seconded the motion which passed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, Commissioner Rosen and Commissioner Granara via ZOOM as well as Commissioner Carlucci via ZOOM.

First Budget Hearing was adjourned at 5:11 p.m.

**These minutes were presented to the Town Commission
on Tuesday October 24, 2023 for approval.**

Stewart Satter, Mayor

Date Signed

Erika Petersen, Town Clerk

Date Signed



TOWN OF MANALAPAN

AGENDA ITEM SUMMARY

Meeting Date: October 24, 2023

Agenda Item No.: CA.2

Agenda Item Name: Police Department Chief's Report and Palm Beach County Fire Rescue Response Times for September

ACTION REQUESTED: Discussion ☐ Approval ☒

ATTACHMENT:

- The Police Department Chief's Report for September including Monthly Stats
- Palm Beach County Fire/Rescue response times for September
- FDOT email

TO: Mayor and Town Commissioners
Linda Stumpf, Town Manager

FROM: Chief Mattox

SUBJECT: Monthly Report for January

DATE: October 18, 2023

Staffing

As of October 1st we hired one additional officer. This brings the current full-time officer staffing to nine. We are currently processing other candidates to fill the last open position.

Zone Coverage

Due to the increased staffing levels, we are maintaining zone coverage in both zones consistently.

Fleet

All vehicles are up to date on service. The new vehicle for this budget year has arrived and is in the process of being outfitted for the road. I am in the process of purchasing the new ATV in this fiscal year's budget.

Training

September's in-service training was completed by the State Attorneys Office. They provided a class on DUI procedures and reviewed the new Marijuana laws.

Miscellaneous

Insight, the LPR provider, developed a time frame alert. This alert has been set for point Manalapan to notify dispatch and the road patrol of entry and exit during specific time periods.

As of October 1st we returned to the normal duty uniform. The officers have requested to change the uniform pants from khaki to blue. I am currently looking at options.

The boat lift at Ocean Inlet Park is still under construction and the move in date is moved back to November.

The new radio console is scheduled to be installed in November.

Two new AEDS have been ordered to replace the ones that failed.

I have been in contact with FDOT regarding the flooding on A1A due to the King Tides. They are looking into what can be done. Please see the attached email and photo.



Manalapan Police Department
Monthly Stats
September 2023



CALLS FOR SERVICE

Call Type	Total	Zone 1 Point	Zone 2 A1A	Zone 4 Out of Town	Zone 5 N. Inlet	Zone 6 Beach	Zone 7 Bird Island	Zone 8 Plaza & The EAU	Zone ORP
9-1-1 Abandoned	0								
9-1-1 Received	24								
9-1-1 Transfer	11								
Alarms	4	2	1					1	
Animal Complaints	7	2	1			3		1	
ATV Completed	134					134			
ATV Cancelled	72					72			
Assault	0								
Battery	1		1						
Boat/Marine Patrol	8								8
Burglary A / B / R / V	0								
Child Abuse	0								
Construction Site Checks	191	156	35						
Dark House Checks	773	547	169					57	
Distressed Swimmer	0								
Disturbance	0								
Domestic	0								
Drones	0								
Driving Under Influence	3		3						
Drug Law Violation	1					1			
Grand Theft Auto	0								
Lewd Acts	0								
Fire	0								
Fire Alarm	2		2						
Fraud	0								
Information	0								
Obscene Harrassing Calls	0								
Mental	0								
Medical	11	2	3		2			4	
Mutual Aid	0								
Open Door	1	1							
Ordinance Violations	8	4	2		2				
Plaza Walk and Talk	137							137	
Parking Enforcement	102	40	15		4			43	
Possession of Alcohol	0								
Property Damage	6	3	3						
Property Found	0								
Property Lost	0								
Service Calls	40	23	11		4			1	
Suspicious Incident	2	1			1				
Suspicious Person	1		1						
Suspicious Vehicle	5	1	4						
Stolen Vehicle Alerts-LPR	1		1						
Theft	0								
Traffic Crash	1		1						
Traffic Stops	201	12	183	2				3	1
Traffic E-Citations - TRACS	94								
Traffic Citations	28	26	2						
Trespass	9		7		1		1		



Manalapan Police Department



Monthly Stats
September 2023

Vessel Stop	4								
Warrant Arrest	1								
Welfare Check	1		1						
Work Hour	6	4	2						



Manalapan Police Department
Monthly Stats
September 2023



INCIDENT REPORTS

Case #	Incident Type	Zone	Note	Case #	Incident Type	Zone	Note
23-0106	Battery	2		23-0116	Traffic Stop / DL	2	
23-0107	Stamped in Error	2		23-0117	Damaged Property	2	
23-0108	Stamped in Error	2		23-0118	Traffic Stop / No DL	2	ARR
23-0109	Traffic Stop/No DL/Warr	2	ARR	23-0119	DUI	2	ARR
23-0110	Traffic Stop	4	ARR	23-0120	Traffic Stop / Drugs	2	ARR
23-0111	Mental	2		23-0121	DUI	2	ARR
23-0112	Traffic Stop / Tow	2		23-0122	Damaged Property	1	
23-0113	Crash	2		23-0123	DUI	2	ARR
23-0114	Traffic Stop / Seize Tag	2		23-0124	Open Door	1	
23-0115	Verbal Threats	2		23-0125	Drugs	6	

MONTHLY TRAINING	MONTHLY DISPATCH CALLS				
In Service DUI training and Marijuana law review		911	24		
Conducted by the SA office		Non-Emergency	697		
		Total	721		

Manalapan Police Department

Extended Tour Of Duty Report

From 09/01/2023 00:01 through 09/30/2023 23:59 for Unit ALL Agency ALL Signal WORK

Date	Recd	Disp	Arrd	CIRD	Unit	Signal	Event Number	Case Number
09/03/2023	11:25:50	11:25:50	11:25:50	12:15:58	308	WORK: WORK HOUR VIOLATI	230017991	
Location: 130 CHURCHILL WAY								
Zone: 1 Dispo: VW Ofc. Notes								
Address: 130 CHURCHILL WAY								
City: MANALAPAN								
WORKERS OS PAINTING THE BACK OF THE HOUSE								
09/03/2023 11:26 455								
09/03/2023 11:33 455								
308 ADVISED THAT THE WORKERS WERE WARNED ABOUT WORK HOURS AND THEY ARE PACKING UP TO LEAVE								
09/03/2023 12:15 455								
308 ADVISED THAT THE WORKERS HAVE LEFT THE AREA								
09/04/2023	09:24:15	09:24:15	09:24:15	09:25:05	300	WORK: WORK HOUR VIOLATI	230018078	
Location: 600 BLK S OCEAN BLVD								
Zone: 2 Dispo: NR Ofc. Notes								
Address: 600 BLK S OCEAN BLVD								
City: MANALAPAN								
IN FRONT OF TOWN HALL CUTTING BUSHES								
09/04/2023 09:24 457								
09/04/2023 09:24 457								
MADE CONTACT WITH CHRIS WAYNE LAWN MAINT AND ADV REF HOLIDAY AND NO WORK PERMITTED WITHIN TOWN								
09/04/2023	09:32:40	09:32:40	09:32:40	09:41:00	308	WORK: WORK HOUR VIOLATI	230018081	
Location: 45 CURLEW RD								
Zone: 1 Dispo: NR Ofc. Notes								
Address: 45 CURLEW RD								
City: MANALAPAN								
WORKERS ON SITE								
09/04/2023 09:32 457								
09/04/2023 09:32 457								
PRESSURE CLEANING AND CLEANING OUT GUTTERS...MAKING CONTACT								
09/04/2023 09:40 457								
WORKERS ADV ON THE ORDINANCE, THEY HAVE TO FINISH OFF THE WORK DUE TO CHEMICALS ON HOUSE AND WILL PACK UP AND LEAVE								
09/04/2023 09:40 457								
ALL POWER EQUIPMENT HAS BEEN TURNED OFF								
09/05/2023	07:16:17	07:16:17	07:16:17	07:25:29	310	WORK: WORK HOUR VIOLATI	230018161	
Location: 3050 S OCEAN BLVD								
Zone: 2 Dispo: NR Ofc. Notes								
Address: 3050 S OCEAN BLVD								
City: MANALAPAN								
MADE CONTACT AND ADV 8AM IS THE START OF CONST AND INFO GIVEN REF ORD VIO								
09/05/2023 07:19 457								
09/07/2023	19:07:52	19:07:53	19:07:53	19:13:10	307	WORK: WORK HOUR VIOLATI	230018349	

Extended Tour Of Duty Report

From 09/01/2023 00:01 through 09/30/2023 23:59 for Unit ALL Agency ALL Signal WORK

Date	Recd	Disp	Arrd	Clrd	Unit	Signal	Event Number	Case Number
Location:		115 SPOONBILL RD		Zone: 1		Dispo: NR		Ofc. Notes
Address:		115 SPOONBILL RD		City: MANALAPAN				
		09/07/2023	19:12	404	307 HEARD DRILLING COMING FROM INSIDE THE HOUSE			
		09/07/2023	19:12	404	CONTACT WAS MADE WITH HOMEOWNER AND THEY ADVSD CARPENTERS ARE AUTHORIZED OT BE THERE			
		09/07/2023	19:13	404	ALL IS 10-4			
09/08/2023	19:55:00	19:58:28		20:18:56	311	WORK: WORK HOUR VIOLATION 230018452		
Location:				Zone: 1		Dispo: NR		Ofc. Notes ALL WORKERS VACATING THE AREA
Address:		1545 LANDS END RD		City: MANALAPAN				
		09/08/2023	19:55	453	ANON CITIZEN STATED POSS WORK BEING DONE OUTSIDE OF HOURS			
		09/08/2023	20:01	453	MADE CONTACT WITH WORKERS WHO ARE CLEANING UP WILL STANDBY			
Number Of Events Listed:				6				



10/2/2023

Palm Beach County Fire Rescue

Manalapan Response Time Report

20230901 to 20230930

Event #	Station	Sit Disp	Location of Event	Date	Received	Entered	Dispatch	Enroute	Onscene	Close	Disp Hand	Turnout	Travel	Resp Time*
Emergency Calls:														
F23168434	38	Medical	S OCEAN BLVD MN	09/02/2023	13:40:22	13:41:06	13:41:12	13:42:12	13:43:42	13:53:48	0:00:50	0:01:00	0:01:30	0:03:20
F23171960	38	Medical	S OCEAN BLVD MN	09/07/2023		19:27:01	19:27:06	19:28:03	19:30:59	20:32:32	0:00:30	0:00:57	0:02:56	0:04:23
F23172289	38	Medical	S OCEAN BLVD MN	09/08/2023	10:39:05	10:39:31	10:39:43	10:40:34	10:42:32	11:24:20	0:00:38	0:00:51	0:01:58	0:03:27
F23177730	38	Medical	S OCEAN BLVD MN	09/16/2023		12:42:03	12:42:10	12:42:47	12:48:31	13:32:46	0:00:32	0:00:37	0:05:44	0:06:53
F23183249	38	Medical	S OCEAN BLVD MN	09/24/2023		16:20:01	16:20:15	16:20:57	16:24:58	16:37:54	0:00:39	0:00:42	0:04:01	0:05:22
F23186415	38	Medical	LANDS END RD MN	09/29/2023		09:33:38	09:33:47	09:34:57	09:40:26	10:35:05	0:00:34	0:01:10	0:05:29	0:07:13
F23187214	38	Medical	S OCEAN BLVD MN	09/30/2023	10:12:43	10:13:24	10:13:36	10:14:28	10:17:25	10:59:55	0:00:53	0:00:52	0:02:57	0:04:42
F23187305	38	Medical	S OCEAN BLVD MN	09/30/2023	12:20:24	12:21:01	12:21:11	12:22:08	12:24:49	13:11:33	0:00:47	0:00:57	0:02:41	0:04:25
Average Response Times:											0:00:40	0:00:53	0:03:25	0:04:58

Non Emergency Calls:

F23174154	38	Fire Alarm	S OCEAN BLVD MN	09/11/2023		08:23:13	08:23:18	08:24:12	08:28:08	08:41:54	0:00:30	0:00:54	0:03:56	0:05:20
F23177387	38	CO2 Alarm	S OCEAN BLVD MN	09/15/2023		22:01:50	22:01:54	22:03:01	22:06:27	22:38:12	0:00:29	0:01:07	0:03:26	0:05:02
F23185462	38	CO2 Alarm	S OCEAN BLVD MN	09/27/2023		21:37:44	21:37:50	21:39:02	21:41:50	22:04:57	0:00:31	0:01:12	0:02:48	0:04:31
F23185566	38	CO2 Alarm	S OCEAN BLVD MN	09/28/2023		02:49:21	02:49:28	02:50:57	02:55:32	03:10:56	0:00:32	0:01:29	0:04:35	0:06:36
F23187361	38	Medical	LITTLE POND RD MN	09/30/2023		14:06:28	14:06:37	14:07:33	14:14:14	14:21:40	0:00:34	0:00:56	0:06:41	0:08:11

Total number of Events: 13

*Represents call received to arrival. If there is no received time, the County annual average call received to call entered time is used.



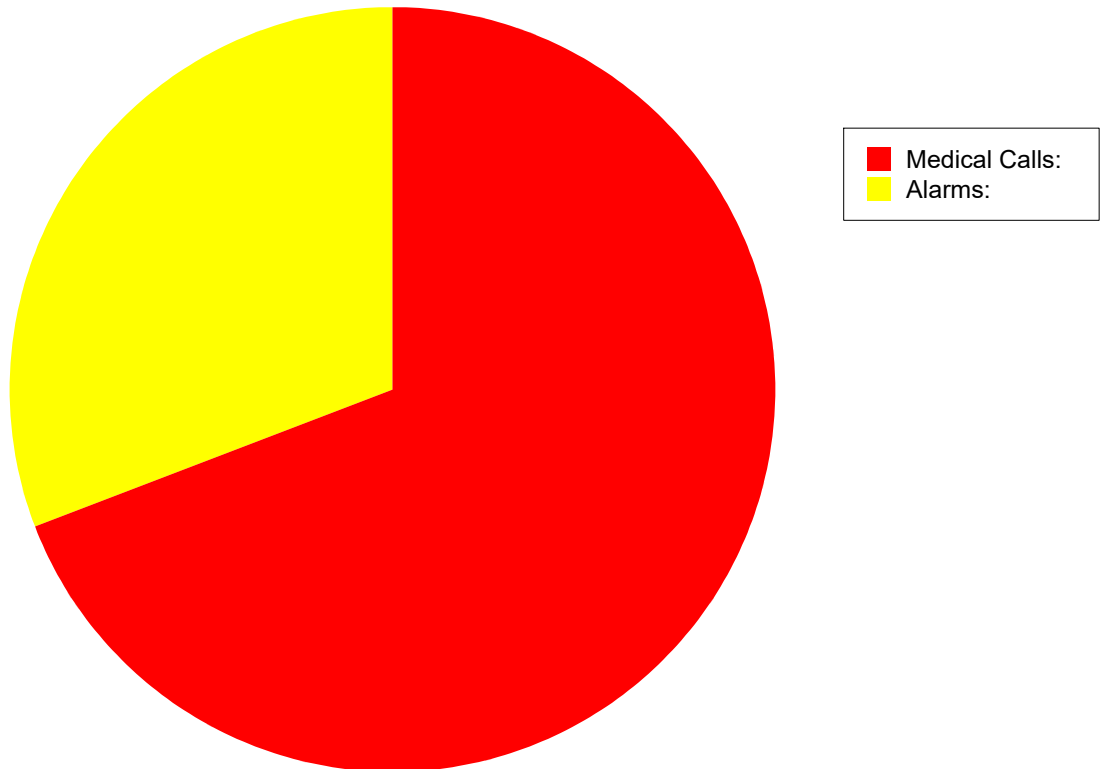
Palm Beach County Fire Rescue

Manalapan - # of Calls by Type

20230901 to 20230930

<u>Type - Situation Dispatched</u>	<u># of Incidents</u>
Medical Calls:	9
Alarms:	4
Total number of Events:	13

Calls by Situation Dispatched



From: [Carmen Mattox](#)
To: [Erika Petersen](#)
Subject: FW: King Tide Flooding
Date: Friday, September 29, 2023 10:57:49 AM

Put in chiefs memo

Carmen Mattox
Chief of Police
Manalapan Police Department
Desk (561)383 2550
Cell (561) 301-0981
Dispatch (561) 585-4030

From: Vater, Robert <Robert.Vater@dot.state.fl.us>
Sent: Friday, September 29, 2023 10:54 AM
To: Carmen Mattox <cmattox@manalapan.org>
Cc: Poole, James <James.Poole@dot.state.fl.us>
Subject: King Tide Flooding

Hello Carmen,

Thank you for sending me the pictures of the flooded street. With king tide season back upon us we will be experiencing some flooding at this location. FDOT has not forgotten you. The drainage department has been dealing with resiliency issues all along the A1A corridor. FDOT is trying to schedule the installation of back flow preventers at the two outfall locations in Manalapan. The back flow preventers will keep the rising tides from flooding the storm sewer system but when it rains during a king tide the water has no where to go until the tide recedes. Without raising the roadway at this location we will have to discuss the possibility of installing a pump station to help prevent water from flooding the intersection. We will continue to keep you informed of our progress on this matter.

Robert Vater, P.E.
Drainage Engineer
Florida Department of Transportation – District 4
Office: 954-777-4557 Cell: 360-441-5592
robert.vater@dot.state.fl.us



From: [Carmen Mattox](#)
To: [Erika Petersen](#)
Cc: [Linda Stumpf](#)
Subject: please include in monthly report
Date: Thursday, October 19, 2023 2:22:59 PM

Carmen Mattox
Chief of Police
Manalapan Police Department
Desk (561)383 2550
Cell (561) 301-0981
Dispatch (561) 585-4030

From: Vater, Robert <Robert.Vater@dot.state.fl.us>
Sent: Friday, September 29, 2023 3:33 PM
To: Carmen Mattox <cmattox@manalapan.org>
Cc: Poole, James <James.Poole@dot.state.fl.us>
Subject: RE: King Tide Flooding

Regarding, the collapse section of pipe located in front of EAU seen in photo. We are actively pursuing a supplemental agreement to repair/replace the section of pipe at that location. We ask for your patience. Thank you.

Robert Vater, P.E.
Drainage Engineer
Florida Department of Transportation – District 4
Office: 954-777-4557 Cell: 360-441-5592
robert.vater@dot.state.fl.us



From: Carmen Mattox <cmattox@manalapan.org>
Sent: Friday, September 29, 2023 10:59 AM
To: Vater, Robert <Robert.Vater@dot.state.fl.us>
Subject: RE: King Tide Flooding

EXTERNAL SENDER: Use caution with links and attachments.

Robert what about that area with the cones in front of the EAU

Carmen Mattox
Chief of Police
Manalapan Police Department

Desk (561)383 2550
Cell (561) 301-0981
Dispatch (561) 585-4030

From: Vater, Robert <Robert.Vater@dot.state.fl.us>
Sent: Friday, September 29, 2023 10:54 AM
To: Carmen Mattox <cmattox@manalapan.org>
Cc: Poole, James <James.Poole@dot.state.fl.us>
Subject: King Tide Flooding

Hello Carmen,

Thank you for sending me the pictures of the flooded street. With king tide season back upon us we will be experiencing some flooding at this location. FDOT has not forgotten you. The drainage department has been dealing with resiliency issues all along the A1A corridor. FDOT is trying to schedule the installation of back flow preventers at the two outfall locations in Manalapan. The back flow preventers will keep the rising tides from flooding the storm sewer system but when it rains during a king tide the water has no where to go until the tide recedes. Without raising the roadway at this location we will have to discuss the possibility of installing a pump station to help prevent water from flooding the intersection. We will continue to keep you informed of our progress on this matter.

Robert Vater, P.E.
Drainage Engineer
Florida Department of Transportation – District 4
Office: 954-777-4557 Cell: 360-441-5592
robert.vater@dot.state.fl.us







TOWN OF MANALAPAN

AGENDA ITEM SUMMARY

Meeting Date: October 24, 2023

Agenda Item No.: CA.3

Agenda Item Name: RES 8-2023 – Supporting the proposed One-Cent Sales Surtax to fund local infrastructure projects through 12/31/2036

ACTION REQUESTED: Discussion ☐ Action ☒

BACKGROUND:

In November 2016, the voters of Palm Beach County approved an increase to the local sales tax from 6 cents per dollar to 7 cents per dollar which became known as the One-Cent Sales Surtax and it went into effect on 1/1/2017. This generated one-cent sales surtax revenue is divided between the School District of Palm Beach County (50%), Palm Beach County (30%), and the 39 Palm Beach County municipalities (20% shared amongst them). The infrastructure projects provide access to clean water, electricity, transportation, and other essential services, which directly impact the health and well-being of individuals, families, and the wider community. The Town of Manalapan has received one-cent sales surtax revenue in the amount of \$142,842 since January 1, 2017, which has allowed the Town to improve its infrastructure facilities and simultaneously maintain a lower property tax millage rate. The Town of Manalapan recognizes the direct and beneficial impact the one-cent sales surtax revenue has provided to Manalapan residents, as well as the schools of Palm Beach County and the surrounding communities. The Town of Manalapan specifically supports seeking voter approval to continue the one-cent sales surtax revenue for infrastructure projects until December 31, 2036.

ATTACHMENT:

- RES 8-2023

RESOLUTION NO. 8-2023

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, EXPRESSING SUPPORT FOR THE EXTENSION AND CONTINUATION OF THE PALM BEACH COUNTY ONE-CENT SALES SURTAX TO FUND LOCAL INFRASTRUCTURE PROJECTS THROUGH DECEMBER 31, 2036; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.

WHEREAS, in November 2016, the voters of Palm Beach County approved an increase to the local sales tax from 6 cents per dollar to 7 cents per dollar; and

WHEREAS, the one-cent sales surtax increase became effective on January 1, 2017, and will automatically sunset upon the earlier occurrence of either December 31, 2026, or the generation of \$2.7 billion in total revenue; and

WHEREAS, the generated one-cent sales surtax revenue is divided between the School District of Palm Beach County (50%), Palm Beach County (30%), and the 39 Palm Beach County municipalities (20% shared amongst them); and

WHEREAS, infrastructure projects provide access to clean water, electricity, transportation, and other essential services, which directly impact the health and well-being of individuals, families, and the wider community; and

WHEREAS, the Town of Manalapan has received one-cent sales surtax revenue in the amount of \$142,842 since January 1, 2017, which has allowed the Town to improve its infrastructure facilities and simultaneously maintain a lower property tax millage rate; and

WHEREAS, the Town of Manalapan recognizes the direct and beneficial impact the one-cent sales surtax revenue for infrastructure projects has provided to Manalapan residents, as well as the schools of Palm Beach County and the surrounding communities; and

WHEREAS, the Town of Manalapan supports a collaboration with the School District of Palm Beach County, Palm Beach County, and the other municipalities of Palm Beach County to extend and continue the one-cent sales surtax revenue for infrastructure projects beyond its current automatic sunset deadlines; and

WHEREAS, the Town of Manalapan specifically supports seeking voter approval to continue the one-cent sales surtax revenue for infrastructure projects until December 31, 2036.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA THAT:

Section 1. The above recitals are true and correct and are hereby incorporated into this section of this resolution as if fully set forth herein.

Section 2. The Town Commission of the Town of Manalapan hereby expresses its support for seeking voter approval to continue the one-cent sales surtax revenue for infrastructure projects until December 31, 2036.

Section 3. The Town Manager is directed to forward this Resolution to each of the Palm Beach County Commissioners with a copy to the Palm Beach County Administrator, the Palm Beach County League of Cities, and the School District of Palm Beach County.

Section 4. This Resolution shall take effect upon its adoption and approval by Manalapan Town Commission.

PASSED AND ADOPTED this ____ day of October 2023.

TOWN OF MANALAPAN

STEWART SATTER, MAYOR

ATTEST:

(Seal)

ERIKA PETERSEN, TOWN CLERK



TOWN OF MANALAPAN AGENDA ITEM SUMMARY

Meeting Date: October 24, 2023

Agenda Item No.: RA 1

Agenda Item Name: Town Manager Stumpf's Report

ACTION REQUESTED: Discussion ☐ Action ☐

BACKGROUND:

- Code enforcement log
- Iguana control update
- Lands End Road Cul de Sac update
- Town Manager Candidates update



SPECIAL WORKSHOP MEETING

TUESDAY, OCTOBER 24, 2023

10:15 A.M.



**PUBLIC NOTICE/AGENDA
SPECIAL MEETING WORKSHOP
Tuesday October 24th, 2023 at 10:15 a.m.**

Town Commission	Town Staff
Stewart Satter, Mayor _____	Linda Stumpf, Town Manager _____
John Deese, Vice Mayor _____	Carmen Mattox, Chief of Police _____
Simone Bonutti, Mayor Pro Tem _____	Erika Petersen, Town Clerk _____
Richard Granara, Commissioner _____	Keith W. Davis, Town Attorney _____
Chauncey Johnstone, Commissioner _____	Trey Nazzaro, Ass't. Town Attorney _____
Aileen Carlucci, Commissioner _____	Brent Watson, Waterplant Superintendent _____
Kristin Rosen, Commissioner _____	

CALL TO ORDER

REGULAR AGENDA:

- 1. Form 6 Workshop - Discussion of the State of Florida's new requirement for elected municipal officials taking effect in 2024**

ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission, Special Magistrate or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact the Town Clerk at (561) 585-9477 - 600 South Ocean Blvd., Manalapan, FL 33462 - townhall@manalapan.org