



Town Commission Meeting
Monday September 18, 2023, at 4:00 p.m.

IN ATTENDANCE

TOWN COMMISSION		TOWN STAFF	
Stewart Satter, Mayor	Zoom	Linda Stumpf, Town Manager	√
John Deese, Vice Mayor	√	Carmen Mattox, Chief of Police	√
Simone Bonutti, Mayor Pro Tem	√	Erika Petersen, Town Clerk	√
Richard Granara, Commissioner	Zoom	Keith Davis, Town Attorney	√
Chauncey Johnstone, Commissioner	√	Trey Nazzaro, Ass't. Town Attorney	X
Aileen Carlucci, Commissioner	Zoom	Brent Watson, Water Plant Superintendent	√
Kristin Rosen, Commissioner	√		

PUBLIC: Kermit Schilling (GLMC Group), Mei & Tony (Thaikyo), Larry Barszewski (Coastal Star)

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Town Commission meeting called to order at 4:05 p.m.

SPECIAL PRESENTATION:

Senator Bobby Powell gave a legislative update presentation to the Commission.

Vice Mayor Deese commented on the new Form 6 requirement and stated he had reached out to Governor Desantis’ office to appeal for reprieve for small, volunteer-based communities. Town Manager Stumpf asked the Senator if he thought this item would come up again on the Senate floor before the end of the year and he answered that he did not expect it to be heard again until March of 2024. Mayor Satter asked Senator Powell what the intention behind this bill was and what actions could be taken to get it reversed. Senator Powell explained he did not vote for the bill, however, he spoke with one of the sponsors and the logic appeared to be transparency of finances for elected officials who vote on budgets. The Senator suggested the Commissioners reach out to various members of the Senate specifically the Senate President and those that pushed for this piece of legislation and appeal for them to amend it to exclude cities under a certain population or for those who don’t make a salary.

CONSENT AGENDA:

- 1. Minutes July 24th, 2023 Budget Workshop and July 25th, 2023 Town Commission Meeting**
- 2. Police Department Report and Fire/Rescue Response Time Report for July & August**
- 3. Jag Letter**

Mayor Pro Tem Bonutti made a motion to **approve** the Consent Agenda. Commissioner Johnstone seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

REGULAR AGENDA:

RA. 1 SPR 23-3 & TARC 23-1 – 201 S. Ocean Blvd. – GLMC Group LLC, on behalf of MSKP Plaza Del Mar, LLC and Thaikyo Restaurant, sought the Town Commission’s approval for a site plan review and Town Commission ARCOM review for improvements to the unit located at 201 S. Ocean Blvd. pursuant to Sections 151.667 (A), 151.669 (A), and 152.21 (E), Town Code. Kermit Schilling from GLMC Group presented the project.

Mayor Pro Tem Bonutti inquired how long the work would take. Mr. Schilling responded it would take about two months and would begin next spring. The Mayor commented the improvements seemed attractive.

Mayor Pro Tem Bonutti made a motion to **approve** the Site Plan Review and the Architectural Review. Commissioner Rosen seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

RA. 2 Town Manager Stumpf’s Report

Iguana Control: Town Manager Stumpf announced Redline Iguana Removal has removed another 11 iguanas from the public areas on Point Manalapan.

Misc.: Town Manager Stumpf announced there was a leak at the library from the toilet, but only the baseboard was really damaged. She also commented on a dead baby sea turtle on A1A. She explained staff had polled neighboring communities regarding performing turtle monitoring instead of relying on the county. Staff had only heard from three communities, with all of those reporting that they use the county.

Town Manager Stumpf commented that the property located at 1460 South Ocean Blvd who received a permit extension from the Town Commission on July 25th, 2023 had made little progress to meet the conditions voted upon. She indicated staff was still following up on this.

Town Manager Stumpf announced that former Manalapan mayor, Peter Blum, who passed away earlier in the year had named the J. Turner Moore Memorial Library as a beneficiary of his estate. She explained that paperwork had been received by the Town this week, however no amount has yet been disclosed.

Capital Projects Update: Town Manager Stumpf announced the Lands End Road Cul de Sac project had a preconstruction meeting earlier in the day. She explained the paver lead time would dictate when the project could get started.

PUBLIC COMMENTS

There was none.

OTHER BUSINESS

There was none.

PUBLIC HEARING:

Consideration of Ordinance #389 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, AMENDING THE MANALAPAN CODE OF ORDINANCES AT CHAPTER 152. BUILDING REGULATIONS. SECTION 152.110. CONSTRUCTION SITE MAINTENANCE AND APPEARANCE. BY ADDING AN ENTIRELY NEW SUBSECTION (O) TO ADOPT REGULATIONS AND PROCEDURES FOR CONTAINING AND MANAGING CONSTRUCTION SITE RUNOFF; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 152. BUILDING REGULATIONS SHALL REMAIN IN FULL FORCE AS PREVIOUSLY ADOPTED.

Mayor Pro Tem Bonutti made a motion to **recommend approval of Ordinance #389** to the Town Commission on second reading. Commissioner Johnstone seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

Consideration of Ordinance #391 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, AMENDING TITLE V: PUBLIC WORKS. AT CHAPTER 51: WATER. BY AMENDING SECTION 51 .16. INSTALLATION REQUIREMENTS. TO PROVIDE FOR INSPECTION OF BACKFLOW PREVENTION DEVICES BY THE TOWN AND BY REQUIRING THE PROPERTY OWNER TO PAY FOR SAID INSPECTIONS THROUGH THE TOWN'S WATER BILLING PROCEDURES; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 51. WATER. SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Mayor Pro Tem Bonutti made a motion to **recommend approval of Ordinance #391** to the Town Commission on first reading. Vice Mayor Deese seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, and Commissioner Rosen

The Town Commission meeting adjourned at 5:07 p.m.

FIRST BUDGET HEARING

Town Manager Stumpf called the Town Commission meeting to order at 5:07 P.M.

Town Manager Stumpf announced that the millage rate is 13.35 % higher than the rolled-back rate of 2.6466 mills necessary to fund the budget.

The proposed millage rate is 3.000 mills. The total budget is \$15,487,042 for fiscal year 2023-2024. The general fund budget is \$7,880,344, Library Fund Budget of \$77,000 and the Utility Fund Budget of \$7,529,698 for a total budget of \$15,487,042.

Town Manager Stumpf announced that the specific purpose for the ad valorem revenues are to fund salaries, benefits, fire/rescue, legal service, professional fees and insurances.

Town Manager Stumpf opened the meeting to public comment. There was no comment. The public portion of the meeting was closed.

Commissioner Rosen made a motion to **adopt** the proposed millage rate for fiscal year 2023-2024 to be set at the rate of 3.000 mills. Mayor Pro Tem Bonutti seconded the motion which passed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, Commissioner Rosen and Commissioner Granara via ZOOM as well as Commissioner Carlucci via ZOOM.

Commissioner Johnstone made a motion to **adopt** the tentative budget for the fiscal year 2023-2024 with the General Fund Budget of \$7,880,344, Library Fund Budget of \$77,000 and the Utility Fund Budget of \$7,529,698 for a total budget of \$15,487,042. Vice Mayor Deese seconded the motion which passed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Johnstone, Commissioner Rosen and Commissioner Granara via ZOOM as well as Commissioner Carlucci via ZOOM.

The next budget hearing is scheduled for September 25th at 5:01 p.m. at Town Hall.

First Budget Hearing was adjourned at 5:11 p.m.

**These minutes were presented to the Town Commission
on Tuesday October 24, 2023 for approval.**

Stewart Satter, Mayor

Date Signed

Erika Petersen, Town Clerk

Date Signed