



Town Commission Meeting
Tuesday November 14, 2023, at 10:00 a.m.

IN ATTENDANCE

TOWN COMMISSION		TOWN STAFF	
Stewart Satter, Mayor	√	Linda Stumpf, Town Manager	√
John Deese, Vice Mayor	√	Carmen Mattox, Chief of Police	√
Simone Bonutti, Mayor Pro Tem	√	Erika Petersen, Town Clerk	√
Richard Granara, Commissioner	√	Keith Davis, Town Attorney	√
Chauncey Johnstone, Commissioner	√	Trey Nazzaro, Ass't. Town Attorney	X
Aileen Carlucci, Commissioner	√	Brent Watson, Water Plant Superintendent	√
Kristin Rosen, Commissioner	√		

PUBLIC: Eric Marmer, Sharon Kirkland, Richard Webber, Larry Barszewski (Coastal Star)

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Town Commission meeting called to order at 10:02 a.m.

Chief Mattox informed the Town Commission that at 7:00 am that morning he had been contacted about a helicopter that would be landing in the 1400 block of Lands End Road. He explained it was a private helicopter there to pick up some VIPs. Mayor Satter asked if there was no approval needed and Chief Mattox responded that there is no ordinance prohibiting it. Chief Mattox mentioned there had been no calls or complaints regarding it, potentially due to people not being back in Town yet.

CONSENT AGENDA

- 1. Minutes October 24, 2023 Town Commission Meeting**
- 2. Police Department Report and Fire/Rescue Response Time Report for October**
- 3. RES 9-23 Setting a special second qualifying period for the March 19, 2024 Municipal Election**

Mayor Pro Tem Bonutti made a motion to **approve** the Consent Agenda. Vice Mayor Deese seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Granara, Commissioner Johnstone, Commissioner Carlucci, and Commissioner Rosen

REGULAR AGENDA

RA. 1 Discussion and Consideration of the Assistant Town Manager Employment Agreement – Eric Marmer

Mayor Satter commented that the Commission was delighted to welcome Eric to the Town of Manalapan and feel very fortunate that he is with us now during this transitional period.

Vice Mayor Deese made a motion to **approve** the Employment Agreement for Assistant Town Manager Eric Marmer. Commissioner Carlucci seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Granara, Commissioner Johnstone, Commissioner Carlucci, and Commissioner Rosen

RA. 2 Discussion and Consideration of Agreement with Chief Mattox

Mayor Pro Tem Bonutti made a motion to **approve** the Agreement with Chief Mattox. Commissioner Johnstone seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Granara, Commissioner Johnstone, Commissioner Carlucci, and Commissioner Rosen

RA. 3 Amendment to Contract with Town Manager Stumpf

Mayor Pro Tem Bonutti made a motion to **approve** the Agreement with Town Manager Stumpf. Commissioner Carlucci seconded the motion which prevailed by the following vote:

YES: Vice Mayor Deese, Mayor Pro Tem Bonutti, Commissioner Granara, Commissioner Johnstone, Commissioner Carlucci, and Commissioner Rosen

RA. 4 Town Manager Stumpf's Report

Iguana Control: Town Manager Stumpf began with an update on the iguana population. She informed the Commission that 14 were captured in September bringing the total captured so far to 72 iguanas.

Lands End Road Cul de Sac Update: She announced construction was well underway and that the Town had spoken with Landscape Architect Lynn Bender about looking at the other cul de sac as well to update them. The medjool palm tree planned to go in the middle of the island was being donated.

Code Enforcement: Town Manager Stumpf explained the contractors at 1460 S. Ocean Blvd. had made many improvements to the appearance of the construction site. She noted the Green ivy fence was especially attractive, the Mayor and Commissioners agreed and inquired if the Town could make it a requirement to use that fencing for future projects. Town Manager Stumpf agreed to look into it. She went on to discuss 1420 S. Ocean Blvd. as the Town had received complaints of dirt and dust not being watered down properly. Town Manager Stumpf announced code enforcement would also begin a survey of roofs that need to be cleaned or painted.

South Florida Water Management District Rate Study: The SFWMD is requiring a graduated rate system instead of the flat rate the Town currently charges. She explained this would mean that residents and businesses would pay more for water if they use more. She noted the last rate study was done in 2014, therefore a new one is necessary to implement this.

COVID: Town Manager Stumpf notified the Commission that the State of Florida no longer provides COVID information.

Yoga: She announced a number of people had been inquiring about starting up yoga classes again and that Town Clerk Petersen was reaching out to a couple of instructors. Town Manager Stumpf said she was aiming for Tuesdays and Thursdays starting in December at the Library.

Town Manager Stumpf explained the Town needed to renew their Injection Well permit and that Mock Roos was working on that. She also announced that the State of Florida was issuing recognition payments again for Police Officers employed by the Town prior to June 15, 2023. Lastly, she announced Holtz Consulting who is working for us on the septic to sewer vulnerability study grant has completed \$300,000 of work and now they are waiting to hear from FDEP to see if anything else is needed.

RA. 5 Appointment of new Commissioners

Town Manager Stumpf explained that Town Attorney Davis would bring a resolution to next month’s meeting for the new Commissioner appointments. She told the Commission that some individuals would move to ARCOM to fill the voids left by members getting appointed to TCOM.

PUBLIC COMMENTS

Richard Weber, 6 Loggerhead Lane, spoke to the Commission regarding Form 6

OTHER BUSINESS

Commissioner Carlucci wanted to further discuss the helicopter landing on Lands End Road that day. She said if we do pass an ordinance prohibiting such, the Commission should maintain a caveat for medical response helicopters.

The Town Commission meeting adjourned at 10:52 a.m.

**These minutes were presented to the Town Commission
on Monday December 18, 2023 for approval.**

Stewart Satter, Mayor

Date Signed

Erika Petersen, Town Clerk

Date Signed