



**PUBLIC NOTICE/AGENDA
SPECIAL TOWN COMMISSION MEETING at 5:01 p.m.
Monday September 20, 2021**

Town Commission		Town Staff	
Keith Waters, Mayor	_____	Linda A. Stumpf, Town Manager	_____
Simone Bonutti, Vice Mayor	_____	Carmen Mattox, Chief of Police	_____
Stewart Satter, Mayor Pro Tem	_____	Lisa Petersen, Town Clerk	_____
Hank Siemon, Commissioner	_____	Erika Petersen, Deputy Clerk	_____
Richard Granara, Commissioner	_____	Keith W. Davis Town Attorney	_____
Chauncey Johnstone, Commissioner	_____	Matthew Pritchett, Ass't. Town Attorney	_____
John Deese, Commissioner	_____		

1. Adoption of Final Millage Rate and Final 2021-2022 Budget – 2nd Hearing

- a) Open the Public Hearing
- b) Announce the millage rate is 4.836% higher than the rolled-back rate of 3.0233 necessary to fund the budget.
- c) Announce the proposed Millage Rate of 3.1695.
- d) Summary of the Final Budget: General Fund Budget \$5,837,051; Library Fund Budget \$65,211; Utility Fund Budget \$6,581,777 for a Total Fund Budget of \$12,484,039. Which includes the specific purposes for which ad valorem revenues are being used.
- e) Comments from the public.

2. Adoption of Resolution 04-2021:

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE TOWN OF MANALAPAN FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2021 AND ENDING ON SEPTEMBER 30, 2022; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

3. Adoption of the Final Budget for fiscal year 2021-2022. Adoption of Resolution 05-2021:

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, ADOPTING ITS FINAL BUDGET FOR FISCAL YEAR 2021-2022; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY SUBSEQUENT RESOLUTION OF THE TOWN COMMISSION UNDER CERTAIN CIRCUMSTANCES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

4. Close the Public Hearing.

ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission, Special Magistrate or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact the Town Clerk at (561) 585-9477 - 600 South Ocean Blvd., Manalapan, FL 33462 - townhall@manalapan.org

RESOLUTION NO. 04-2021

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE TOWN OF MANALAPAN FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2021 AND ENDING ON SEPTEMBER 30, 2022; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Commission of the Town of Manalapan has determined the sum of \$12,484,039 will be required to operate the Town during the next fiscal year; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the Town of Manalapan has been certified by the County Property Appraiser as \$1,493,978,117; and

WHEREAS, pursuant to the provisions of Section 200, F.S., the Town of Manalapan has the power to levy ad valorem taxes against real property and tangible personal property in accordance with state law.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, THAT:

Section 1: The Town Commission of the Town of Manalapan does hereby adopt its final millage rate of 3.1695 mills to be levied for the general fund upon all real and tangible personal property located within the boundaries of the above-named taxing authority.

Section 2: The final levy of 3.1695 mills represents an increase from the rolled-back rate of 3.0233 mills by 4.836 %.

Section 3: This final millage rate of 3.1695 mills is levied to fund expenses for the fiscal year commencing October 1, 2021 and ending September 30, 2022.

Section 4: This Resolution shall take effect immediately upon adoption by the Town Commission.

PASSED AND ADOPTED this 20th day of September 2021.

TOWN OF MANALAPAN

KEITH WATERS, MAYOR

ATTEST:

(Seal)

LISA S PETERSEN, TOWN CLERK

RESOLUTION NO. 05-2021

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, ADOPTING ITS FINAL BUDGET FOR FISCAL YEAR 2021-2022; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY SUBSEQUENT RESOLUTION OF THE TOWN COMMISSION UNDER CERTAIN CIRCUMSTANCES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town of Manalapan has established its fiscal year to begin October 1st of each year and end on September 30th of the following year; and

WHEREAS, Section 166.241(2), F.S. requires each municipality to adopt a budget by ordinance or resolution unless otherwise specified in the respective municipality's Charter; and

WHEREAS, the Charter of the Town of Manalapan at Section 3.11 provides that the budget be adopted by resolution; and

WHEREAS, the Town of Manalapan has held the required budget hearings in accordance with Chapter 200, F.S.; and

WHEREAS, having considered the estimates of revenues and expenses, it is the will and desire of the Town Commission that the final budget be approved and adopted as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, THAT:

Section 1: The Town Commission of the Town of Manalapan, Florida, hereby adopts its budget for fiscal year 2021-2022, which budget is attached hereto as Exhibit "A" and made a part hereof as if fully set forth herein.

Section 2: The 2021-2022 Budget establishes limitations on expenditures by total. Appropriations for expenditures within a fund may be decreased or increased by motion of the Town Commission recorded in the minutes, provided that the total of the appropriations of the fund is not changed.

Section 3: The Town Commission may establish procedures by which the designated budget officer may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed.

Section 4: Amendments other than those delineated in Sections 2 and 3 must be adopted by resolution.

Section 5: The Town Clerk shall mail a copy of this Resolution to the Palm Beach County Property Appraiser, to the Palm Beach County Tax Collector, and to the State of Florida, Department of Revenue within three (3) days after its adoption.

Section 6: The Town Clerk shall, within thirty (30) days of the effective date of this Resolution, certify to the State of Florida, Department of Revenue that the Town has complied with all statutory requirements in adopting the millage rate and budget. The Town Clerk shall transmit to the Department a copy of this Resolution, a copy of the certification of value showing the rolled-back rate and proposed millage rates as provided to the Property Appraiser and a certified copy of the published advertisement of the final budget public hearing.

Section 7: This Resolution shall take effect immediately upon adoption by the Town Commission.

PASSED AND ADOPTED this 20th day of September, 2021

TOWN OF MANALAPAN

KEITH WATERS, MAYOR

ATTEST:

(Seal)

LISA S PETERSEN, TOWN CLERK

**Exhibit A
BUDGET SUMMARY
TOWN OF MANALAPAN-FISCAL YEAR 2021-2022**

Millage Per \$1000
General Fund 3.1695

	GENERAL FUND	LIBRARY FUND	UTILITY FUND	TOTAL BUDGET
REVENUES/SOURCES:				
TAXES:				
Ad Valorem Taxes	4,640,461			4,640,461
Sales and Use Taxes	22,654			22,654
Franchise Taxes	69,500			69,500
Utility Service Taxes	210,228			210,228
Business Tax and Permits	654,600			654,600
Intergovernmental Revenue	78,733			78,733
Charges for Services	2,000	4,200	1,901,828	1,908,028
Fines and Forfeitures	600			600
Interest	50,175	3	11,295	61,473
Miscellaneous Revenue	25,000	7,008	2,500	34,508
Other Financing Sources	83,100	54,000	4,666,154	4,803,254
Fund Balance/Reserves/Net Assets	0			0
TOTAL REVENUES/SOURCES	\$5,837,051	\$65,211	\$6,581,777	\$12,484,039
EXPENDITURES/USES:				
Legislative	22,500			22,500
Finance & Administration	651,052			651,052
Information Technology	134,500			134,500
Public Safety				
Police Department	2,558,760			2,558,760
Fire/Rescue	1,580,280			1,580,280
Physical Environment:				
Building, Planning & Zoning	301,626			301,626
Sanitation	138,214			138,214
Facilities & Grounds Maintenance	94,404			94,404
Transportation/Streets	9,100			9,100
Library	54,000	65,211		119,211
Water Department			1,996,596	1,996,596
Waste Water Department			185,181	185,181
Capital Asset Acquisition/Improvements	292,615		4,400,000	4,692,615
Reserves	0	0	0	0
TOTAL EXPENDITURES/USES	\$5,837,051	\$65,211	\$6,581,777	\$12,484,039

The tentative, adopted, and/or final budgets are on file in the office
of the above referenced taxing authority as a public record