



FINAL BUDGET HEARING
TUESDAY SEPTEMBER 27, 2022
5:01 P.M.



**PUBLIC NOTICE/AGENDA
SPECIAL TOWN COMMISSION MEETING at 5:01 p.m.
Tuesday September 27, 2022**

Town Commission		Town Staff	
Keith Waters, Mayor	_____	Linda Stumpf, Town Manager	_____
Stewart Satter, Vice Mayor	_____	Carmen Mattox, Chief of Police	_____
Richard Granara, Mayor Pro Tem	_____	Erika Petersen, Town Clerk	_____
Hank Siemon, Commissioner	_____	Keith Davis, Town Attorney	_____
Chauncey Johnstone, Commissioner	_____	Brent Watson, Water Plant Superintendent	_____
John Deese, Commissioner	_____	Ashley Watson, Accounting Clerk	_____
Aileen Carlucci, Commissioner	_____		

1. Adoption of Final Millage Rate and Final 2022-2023 Budget – 2nd Hearing

- a) Open the Public Hearing
- b) Announce that the millage rate is 20.802% higher than the rolled-back rate of 2.4834 necessary to fund the budget.
- c) Announce the proposed Millage Rate of 3.000.
- d) Summary of the Final Budget: General Fund Budget \$7,307,951; Library Fund Budget \$61,500; Utility Fund Budget \$7,129,888 for a Total Fund Budget of \$14,499,339. Which includes the specific purposes for which ad valorem revenues are being used.
- e) Comments from the public.

2. Adoption of Resolution 05-2022:

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE TOWN OF MANALAPAN FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2022 AND ENDING ON SEPTEMBER 30, 2023; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

3. Adoption of the Final Budget for fiscal year 2022-2023. Adoption of Resolution 06-2022:

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, ADOPTING ITS FINAL BUDGET FOR FISCAL YEAR 2022-2023; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY SUBSEQUENT RESOLUTION OF THE TOWN COMMISSION UNDER CERTAIN CIRCUMSTANCES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

4. Close the Public Hearing.

ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision made by the Town Commission, Special Magistrate or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings, and for such purpose may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing will be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact the Town Clerk at (561) 585-9477 - 600 South Ocean Blvd., Manalapan, FL 33462 - townhall@manalapan.org

RESOLUTION NO. 05-2022

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, ADOPTING THE FINAL MILLAGE RATE FOR THE TOWN OF MANALAPAN FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2022 AND ENDING ON SEPTEMBER 30, 2023; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Commission of the Town of Manalapan has determined the sum of \$14,499,339 will be required to operate the Town during the next fiscal year; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the Town of Manalapan has been certified by the County Property Appraiser as \$1,913,710,160; and

WHEREAS, pursuant to the provisions of Section 200, F.S., the Town of Manalapan has the power to levy ad valorem taxes against real property and tangible personal property in accordance with state law.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, THAT:

Section 1: The Town Commission of the Town of Manalapan does hereby adopt its final millage rate of 3.000 mills to be levied for the general fund upon all real and tangible personal property located within the boundaries of the above named taxing authority.

Section 2: The final levy of 3.000 mills represents an increase from the rolled-back rate of 2.4834 mills by 20.80 %.

Section 3: This final millage rate of 3.000 mills is levied to fund expenses for the fiscal year commencing October 1, 2022 and ending September 30, 2023.

Section 4: This Resolution shall take effect immediately upon adoption by the Town Commission.

PASSED AND ADOPTED this 27th day of September 2022.

TOWN OF MANALAPAN

KEITH WATERS, MAYOR

ATTEST:

(Seal)

ERIKA PETERSEN, TOWN CLERK

RESOLUTION NO. 06-2022

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, ADOPTING ITS FINAL BUDGET FOR FISCAL YEAR 2022-2023; PROVIDING THAT THE BUDGET HEREBY ADOPTED MAY BE ADJUSTED OR MODIFIED BY SUBSEQUENT RESOLUTION OF THE TOWN COMMISSION UNDER CERTAIN CIRCUMSTANCES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town of Manalapan has established its fiscal year to begin October 1st of each year and end on September 30th of the following year; and

WHEREAS, Section 166.241(2), F.S. requires each municipality to adopt a budget by ordinance or resolution unless otherwise specified in the respective municipality's Charter; and

WHEREAS, the Charter of the Town of Manalapan at Section 3.11 provides that the budget be adopted by resolution; and

WHEREAS, the Town of Manalapan has held the required budget hearings in accordance with Chapter 200, F.S.; and

WHEREAS, having considered the estimates of revenues and expenses, it is the will and desire of the Town Commission that the final budget be approved and adopted as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, THAT:

Section 1: The Town Commission of the Town of Manalapan, Florida, hereby adopts its budget for fiscal year 2022-2023, which budget is attached hereto as Exhibit "A" and made a part hereof as if fully set forth herein.

Section 2: The 2022-2023 Budget establishes limitations on expenditures by total. Appropriations for expenditures within a fund may be decreased or increased by motion of the Town Commission recorded in the minutes, provided that the total of the appropriations of the fund is not changed.

Section 3: The Town Commission may establish procedures by which the designated budget officer may authorize certain budget amendments within a department, provided that the total of the appropriations of the department is not changed.

Section 4: Amendments other than those delineated in Sections 2 and 3 must be adopted by resolution.

Section 5: The Town Clerk shall mail a copy of this Resolution to the Palm Beach County Property Appraiser, to the Palm Beach County Tax Collector, and to the State of Florida, Department of Revenue within three (3) days after its adoption.

Section 6: The Town Clerk shall, within thirty (30) days of the effective date of this Resolution, certify to the State of Florida, Department of Revenue that the Town has complied with all statutory requirements in adopting the millage rate and budget. The Town Clerk shall transmit to the Department a copy of this Resolution, a copy of the certification of value showing the rolled-back rate and proposed millage rates as provided to the Property Appraiser and a certified copy of the published advertisement of the final budget public hearing.

Section 7: This Resolution shall take effect immediately upon adoption by the Town Commission.

PASSED AND ADOPTED this 27th day of September, 2022

TOWN OF MANALAPAN

KEITH WATERS, MAYOR

ATTEST:

(Seal)

ERIKA PETERSEN, TOWN CLERK

Exhibit A
BUDGET SUMMARY
TOWN OF MANALAPAN-FISCAL YEAR 2022-2023

Millage Per \$1000
General Fund 3.000

	GENERAL FUND	LIBRARY FUND	UTILITY FUND	TOTAL BUDGET
REVENUES/SOURCES:				
TAXES:				
Ad Valorem Taxes	5,626,307			5,626,307
Sales and Use Taxes	106,027			106,027
Franchise Taxes	157,202			157,202
Utility Service Taxes	412,821			412,821
Business Tax and Permits	765,627			765,627
Intergovernmental Revenue	18,748			18,748
Charges for Services	2,000	4,500	2,017,432	2,023,932
Fines and Forfeitures	2,534			2,534
Interest	20,994	0	12,836	33,830
Miscellaneous Revenue	33,690	3,000	6,000	42,690
Other Financing Sources	162,000	54,000	4,573,620	4,789,620
Interfund Transfer In			520,000	520,000
Fund Balance/Reserves/Net Assets	0			0
TOTAL REVENUES/SOURCES	\$7,307,951	\$61,500	\$7,129,888	\$14,499,339
EXPENDITURES/USES:				
Legislative	12,000			12,000
Finance & Administration	739,574			739,574
Information Technology	154,425			154,425
Public Safety				
Police Department	2,832,904			2,832,904
Fire/Rescue	1,787,366			1,787,366
Physical Environment:				
Building, Planning & Zoning	319,898			319,898
Emergency/Disaster	5,000			5,000
Sanitation	184,158			184,158
Facilities & Grounds Maintenance	95,642			95,642
Transportation/Streets	9,300			9,300
Library	54,000	61,500		115,500
Interfund Transfer Out	520,000			520,000
Water Department			2,113,403	2,113,403
Waste Water Department			241,484	241,484
Capital Asset Acquisition/Improvements	593,684		4,775,000	5,368,684
Reserves	0	0	0	0
TOTAL EXPENDITURES/USES	\$7,307,951	\$61,500	\$7,129,888	\$14,499,339

The tentative, adopted, and/or final budgets are on file in the office
of the above referenced taxing authority as a public record