



**Town Commission Meeting and Final Budget Hearing  
Tuesday September 27, 2022, at 4:30 p.m.**

**IN ATTENDANCE**

TOWN COMMISSION		TOWN STAFF	
Keith Waters, Mayor	√	Linda Stumpf, Town Manager	<b>Zoom</b>
Stewart Satter, Vice Mayor	<b>Zoom</b>	Carmen Mattox, Chief of Police	√
Richard Granara, Mayor Pro Tem	√	Erika Petersen, Town Clerk	√
Hank Siemon, Commissioner	√	Keith Davis, Town Attorney	√
Chauncey Johnstone, Commissioner	<b>Zoom</b>	Brent Watson, Water Plant Superintendent	√
John Deese, Commissioner	√	Ashley Watson, Accounting Clerk	√
Aileen Carlucci, Commissioner	√		

**PUBLIC:** Larry Barszweski (Coastal Star), Dawn Aishoe

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Town Commission called to order at 4:30 p.m.

**PUBLIC HEARING:**

**1. Ordinance #387 - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, AMENDING THE MANALAPAN CODE OF ORDINANCES AT CHAPTER 152. BUILDING REGULATIONS. SECTION 152.21. APPROVAL AND DURATION OF APPROVAL, ARCHITECTURAL REVIEW PREREQUISITE TO PERMITS, STOP WORK ORDERS. TO ELIMINATE THE REQUIREMENT OF ARCOM REVIEW AND APPROVAL FOR PEDESTRIAN PASSAGEWAYS AND DEMOLITION WORK. (Second Reading)**

**Town Attorney read by title.**

Commissioner Siemon made a motion to **approve** Ordinance #387 on second reading. Mayor Pro Tem Granara seconded the motion which passed by the following vote:

**YES:** Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Deese and Commissioner Carlucci.

The Mayor asked if there were any additions, deletions or changes to the agenda. Town Manager Stumpf announced the Commission’s desire to hold a virtual septic to sewer workshop the following week needed to be scheduled as well as a member of Town Staff, Allyson Lynch, welcomed a new baby boy.

**CONSENT AGENDA:**

- 1. Minutes September 16, 2022 Town Commission Meeting & September 16, 2022 Budget Hearing**
- 2. Police Department Report and Fire/Rescue Response Time Report for July & August**

Mayor Pro Tem Granara made a motion to **approve** the Consent Agenda. Commissioner Siemon seconded the motion which prevailed by the following vote:

**YES:** Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Deese and Commissioner Carlucci.

**REGULAR AGENDA: \*Quasi-Judicial Hearing**

**RA.1 \*VAR 22-5 – 1295 Lands End Road:**

Armaghan Mostafavi & Steven Dutcher seek the Town Commission’s approval for a variance to re-deck and re-string their existing non-conforming dock. Dawn Aishoe from Docks & More presented the request.

The commissioners asked questions regarding what was being replaced and what was new.

Commissioner Deese made a motion to **approve** the variance request. Commissioner Siemon seconded the motion which prevailed by the following vote:

**YES:** Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Deese and Commissioner Carlucci.

**PUBLIC COMMENTS**

There was none.

**OTHER BUSINESS**

There was none.

**PUBLIC HEARING:**

**1. Ordinance #387 (LPA) - AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF MANALAPAN, FLORIDA, AMENDING THE MANALAPAN CODE OF ORDINANCES AT CHAPTER 152. BUILDING REGULATIONS. SECTION 152.21. APPROVAL AND DURATION OF APPROVAL, ARCHITECTURAL REVIEW PREREQUISITE TO PERMITS, STOP WORK ORDERS. TO ELIMINATE THE REQUIREMENT OF ARCOM REVIEW AND APPROVAL FOR PEDESTRIAN PASSAGEWAYS AND DEMOLITION WORK; PROVIDING THAT EACH AND EVERY OTHER SECTION AND SUBSECTION OF CHAPTER 152. (Second Reading)**

**Town Attorney read by title.**

Commissioner Deese made a motion to **recommend approval** of Ordinance #387 to the Town Commission on second reading. Mayor Pro Tem Granara seconded the motion which passed by the following vote:

**YES:** Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Deese and Commissioner Carlucci.

**The Town Commission Meeting was adjourned at 4:47 p.m.**

**FINAL BUDGET HEARING**

Mayor Waters called the Town Commission meeting to order at 5:01 P.M.

The Commission thanked Town Manager Stumpf and staff for all of the hard work that went into the budget process this year. Town Manager Stumpf stated that the proposed millage rate is 3.000 mills.

Town Manager Stumpf announced that the millage rate is 20.802 % higher than the rolled-back rate of 2.4834 mills necessary to fund the budget.

The proposed millage rate is 3.000 mills. The total budget is \$14,499,339 for fiscal year 2022-2023. The General fund budget is \$7,307,951, Library fund budget is \$61,500 and the Utility fund budget is \$7,129,888.

Town Manager Stumpf announced that the specific purpose for the ad valorem revenues are to fund salaries, benefits, fire/rescue, capital equipment and insurances.

Mayor Waters opened the meeting to public comment. There was no comment. The public portion of the meeting was closed.

Town Attorney Davis read Resolution 05-2022 by title.

Commissioner Siemon made a motion to **adopt** the proposed millage rate for fiscal year 2022-2023 to be set at the rate of 3.000 mills. Commissioner Deese seconded the motion which passed by the following vote:

**YES:** Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Deese, Commissioner Carlucci as well as Vice Mayor Satter via ZOOM and Commissioner Johnstone via ZOOM.

Town Attorney Davis read Resolution 06-2022 by title.

Mayor Pro Tem Granara made a motion to **adopt** the tentative budget for the fiscal year 2022-2023 with the General Fund Budget of \$7,307,951, Library Fund Budget of \$61,500 and the Utility Fund Budget of \$7,129,888 for a total budget of \$14,499,339. Commissioner Deese seconded the motion which passed by the following vote:

**YES:** Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Deese, Commissioner Carlucci as well as Vice Mayor Satter via ZOOM and Commissioner Johnstone via ZOOM.

Final Budget Hearing was adjourned at 5:07 p.m.

**These minutes were presented to the Town Commission  
on Thursday November 17, 2022 for approval.**

Keith Waters, Mayor

Date Signed

Erika Petersen, Town Clerk

Date Signed