



Town Commission Meeting
Thursday November 17, 2022, at 10:00 a.m.

IN ATTENDANCE

TOWN COMMISSION	TOWN STAFF
Keith Waters, Mayor	Linda Stumpf, Town Manager
Stewart Satter, Vice Mayor	Carmen Mattox, Chief of Police
Richard Granara, Mayor Pro Tem	Erika Petersen, Town Clerk
Hank Siemon, Commissioner	Keith Davis, Town Attorney
Chauncey Johnstone, Commissioner	Brent Watson, Water Plant Superintendent
John Deese, Commissioner	
Aileen Carlucci, Commissioner	

This meeting was rescheduled from 11/10/2022 due to Hurricane Ian

PUBLIC: Robert & Kristin Rosen (55 Spoonbill Road) and Larry Barszweski (Coastal Star)

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Town Commission called to order at 10:02 a.m.

CONSENT AGENDA:

- 1. Minutes September 27, 2022 Town Commission Meeting, September 27, 2022 Budget Hearing & October Septic to Sewer Workshop**
- 2. Police Department Report and Fire/Rescue Response Time Report for September & October**
- 3. RES 07-2022 Budget Amendment**

Commissioner Deese made a motion to **approve** the Consent Agenda. Commissioner Siemon seconded the motion which prevailed by the following vote:

YES: Vice Mayor Satter, Commissioner Siemon, Commissioner Johnstone, Commissioner Deese and Commissioner Carlucci

REGULAR AGENDA:

RA.1 POSTPONED

RA.2 Mock Roos CSA for 30% Construction Drawings for Septic to Sewer Project

The Town Commission has held several workshops to discuss the potential conversion from a septic system to a municipal sewer system. At the October 5, 2022 workshop it was the consensus of the Commission that in order to explore funding options, they would need to have at a minimum 30% of the system designed. The engineering firm Mock Roos was asked to submit a proposal for this portion of the design.

Mayor Waters asked for a motion to approve the CSA #103 in the amount of \$84,520.

Vice Mayor Satter made a motion to **approve** Mock Roos' proposal for the CSA #103 in the amount of \$84,520 for 30% of the initial study. Commissioner Siemon seconded the motion which prevailed by the following vote:

YES: Vice Mayor Satter, Commissioner Siemon, Commissioner Johnstone, Commissioner Deese and Commissioner Carlucci

RA.3 December TCOM meeting date change:

The Town Commission has traditionally rescheduled the December meeting date to avoid scheduling conflicts with the holiday season. Staff is proposing moving the meeting to Tuesday, December 13th at 10:00 am.

Commissioner Deese made a motion to **approve** the meeting date change. Commissioner Johnstone seconded the motion which prevailed by the following vote:

YES: Vice Mayor Satter, Commissioner Siemon, Commissioner Johnstone, Commissioner Deese and Commissioner Carlucci

RA. 4 Town Manager Stumpf's Report

Code Enforcement: Town Manager Stumpf explained we continue to be active with code enforcement in Town. The Mayor commended code enforcement officer, Manny Palacio, for his good work notifying residents and job sites about cleaning and securing in the lead up to Hurricane Ian.

Reading for the Record: Town Manager Stumpf announced to the Commission that we had the largest ever turn out for our annual Reading for the Record event held on 10/27/2022 with 14 children and 16 adults.

Intracoastal Crossing Update: Town Manager Stumpf informed the Commission that the contractors have indicated the week of November 28th would be the expected delivery of last materials.

Guard at Gatehouse Update: She stated the new guards seem to be very visible and staff is pleased with their performance so far. Mayor Waters suggested getting the guard a taller chair for them to be even more visible and give them a better vantage point.

Hurricane Ian: Town Manager Stumpf announced the Town fared very well during the storm with no damage to any of the facilities. She said there was water on A1A especially by the Eau. Chief Mattox reached out to FDOT to do something about the standing water and they sent out a contractor to vacuum four drains and jetted in six directions to clear out the pipes.

There was discussion among the commissioners about the flooding on A1A and the height of the road in that area.

Staffing: Town Manager Stumpf stated we continue to lose employees especially in the police force. She informed the commission we are considering an Entry Step Plan like some of the other municipalities utilize to encourage applicants with experience to apply. This would create a tiered approach. Another program they are considering is a Shift Differential to compensate officers when it is their turn in rotation to take less desirable shifts. She also stated the PBA will be starting their negotiations in the next couple months.

Town Manager Stumpf congratulated the four new commissioners who ran unopposed and will begin their terms March of 2023.

Town Manager Stumpf informed the commission that Town Clerk Petersen has been working on drafting some architectural design criteria guidelines. She has been researching other municipalities' programs and putting together something in order to give ARCOM more "teeth." Town Manager Stumpf indicated once the draft is complete, it will be brought to the commission for review.

PUBLIC COMMENTS


There was none.

OTHER BUSINESS

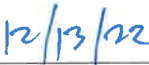
The Mayor discussed wanting to ensure the Water Plant cannot be sold or privatized by future commissions, and therefore would like to explore a ballot referendum. Town Manager Stumpf advised it is too late to get an item on the March 2023 ballot, however the commission should discuss this process with Town Attorney Davis when he returns next meeting and work on the desired language for the 2024 ballot.

Meeting adjourned at 10:47 a.m.

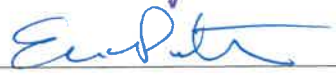
**These minutes were presented to the Town Commission
on Tuesday December 13, 2022 for approval.**



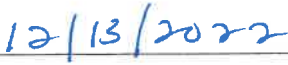
Keith Waters, Mayor



Date Signed



Erika Petersen, Town Clerk



Date Signed