



**Town Commission Meeting
Tuesday February 28, 2023, at 10:00 a.m.**

IN ATTENDANCE

| TOWN COMMISSION | TOWN STAFF |
|---|---|
| Keith Waters, Mayor √ | Linda Stumpf, Town Manager √ |
| Stewart Satter, Vice Mayor √ | Carmen Mattox, Chief of Police √ |
| Richard Granara, Mayor Pro Tem √ | Erika Petersen, Town Clerk √ |
| Hank Siemon, Commissioner √ | Keith Davis, Town Attorney √ |
| Chauncey Johnstone, Commissioner √ | Brent Watson, Water Plant Superintendent Zoom |
| John Deese, Commissioner X | |
| Aileen Carlucci, Commissioner Zoom | |

PUBLIC: Tom Biggs (Mock Roos), Scarlet Amo, and Larry Barszweski (Coastal Star)

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Town Commission meeting called to order at 10:00 a.m.

SPECIAL PRESENTATION

Appreciation award given to Mayor Waters for his years of service
Appreciation award given to Commissioner Siemon for his years of service

CONSENT AGENDA:

- 1. Minutes January 24, 2023 Town Commission Meeting**
- 2. Police Department Report and Fire/Rescue Response Time Report for January & FDOT correspondence**
- 3. Chen Moore/NZ Consultants revised agreement**

Commissioner Siemon made a motion to **approve** the Consent Agenda. Vice Mayor Satter seconded the motion which prevailed by the following vote:

YES: Vice Mayor Satter, Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Johnstone, and Commissioner Carlucci

REGULAR AGENDA:

RA. 1 Draft Construction Drawings from Mock Roos for the 30% Septic to Sewer design options

The Town Commission authorized Mock Roos to perform a 30% Wastewater Collection and Transmission System design on 10/05/2022. This preliminary design was deemed necessary to explore available funding options and the feasibility of the project. Tom Biggs from Mock Roos was present to provide additional information on phasing the project along with pictures of what the equipment will look like. He explained they separated the work out in three potential phases. Phase 1 was the Point, where they would connect to an existing gravity pump system needing upgrading at the furthest north edge of the area. The rest of Phase 1 included a proposed low-pressure force main and a new pump station on the southern side of Lands End Road. Phase 2 consisted of upgrading the A1A pump station and new gravity main, replace the existing force main just north of the Lantana beach parking lot, and connect to an existing force main further north in South Palm Beach. Phase 3 was the remainder of residences along South Ocean Boulevard. This phase included connecting to the existing gravity main just south of Town Hall and installing two new low-pressure force mains along A1A. Town Manager Stumpf explained Phase 2 is a necessity as the existing pipes are already degrading and causing issues. She stated there is already money in the budget to perform this portion now.

The Commission had questions for Mock Roos and the Town Manager.

There was a consensus to direct staff to investigate funding sources available for Phases 1 & 3.

Vice Mayor Satter made a motion to **direct** the Town staff to move forward with Phase 2 of the lift station repairs and pipe replacement as presented by Mock Roos not to exceed \$600,000. Commissioner Siemon seconded the motion which prevailed by the following vote:

YES: Vice Mayor Satter, Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Johnstone, and Commissioner Carlucci

RA. 2 Lands End Road Cul de Sac Improvements

Town Manager Stumpf addressed the condition of the Lands End Cul de Sac at the January meeting. She indicated that she had discussed the improvements with the neighbors adjacent to the Cul de Sac for input. Mock Roos was directed to develop the construction drawings and bid documents, the construction drawings were provided to the Commissioners for review.

The Commissioners discussed the design and asked questions of Tom Biggs from Mock Roos.

Town Manager Stumpf explained she has \$30,000 budgeted and \$20,000 available in infrastructure for the project, but that Mock Roos has not yet provided an estimate for the work. The Commissioners indicated they wanted to see this come back next month with pricing.

RA. 3 Water Plant high service pump equipment purchase

The Town replaced three of the four high service pumps in 2018, however the fourth pump was in good working order so it was determined to delay the replacement. Three quotes were provided to the

Commissioners. Staff recommended purchasing the pump from Hudson Pump and also recommended piggybacking on the continuing contract with the Village of Wellington for the installation of the pump by Murray Logan. That was the contractor that installed the original three pumps.

Commissioner Siemon made a motion to **approve** the Town staff to move forward with the purchase of the fourth pump. Vice Mayor Satter seconded the motion which prevailed by the following vote:

YES: Vice Mayor Satter, Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Johnstone, and Commissioner Carlucci

Vice Mayor Satter made a motion to **approve** the Town staff to move forward with installation of the fourth pump by Murray Logan. Commissioner Siemon seconded the motion which prevailed by the following vote:

YES: Vice Mayor Satter, Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Johnstone, and Commissioner Carlucci

RA. 4 Town Manager Stumpf's Report

Code Enforcement: Town Manager Stumpf explained code enforcement continues to be active

Intracoastal Crossing Update: Town Manager Stumpf informed the Commission that we were only waiting on the Health Department and asphalt delivery expected in the next week. Therefore, she anticipated the service to officially begin at the end of the following week.

COVID update: She explained the numbers were down with new case positivity at only 13.2%, however the virus had caused a lot of disruptions here in Town Hall with four employees out sick.

Civil Service Board: Town Manager Stumpf explained the Civil Service Board is something in our policy available to an employee that has been terminated and wishes to appeal. It is a three-person board composed of a resident, the Town Manager and someone not involved with the Town, an impartial person. She provided the Commission a bio for a lawyer named Gary A. Isaac who she recommended the Commissioners appoint as the impartial third board member. Town Manager Stumpf also recommended Commissioner Siemon for the resident position as he was termed out of Town Commission at the end of March.

Vice Mayor Satter made a motion to **approve** the appointments of Commissioner Siemon and Mr. Isaac to the Civil Service Board. Mayor Pro Tem Granara seconded the motion which prevailed by the following vote:

YES: Vice Mayor Satter, Mayor Pro Tem Granara, Commissioner Siemon, Commissioner Johnstone, and Commissioner Carlucci

PUBLIC COMMENTS

Scarlet Amo made comments.

OTHER BUSINESS

There was none.

Meeting adjourned at 11:25 a.m.

**These minutes were presented to the Town Commission
on Tuesday March 28, 2023 for approval.**

Stewart Satter, Mayor

Date Signed

Erika Petersen, Town Clerk

Date Signed